

## FINANCE & DEVELOPMENT COMMITTEE

### Meeting Notes

Monday, 23 September 2024, 1:00 pm

400 N. Peters Street, Suite 206, New Orleans, LA 70130

1. Call to Order, Reading of the Agenda, and Roll Call

The meeting was called to order at 1:00 PM and the agenda was read into the record.

COMMITTEE MEMBERS				VOTES			
First Name	Last Name	Present	Absent	Approve mtg notes	Approve Stone Pigman proposal to remove FQMD from State Civil Service	Approve \$3,865 expense for UQP radios	Approve Board Chair to sign MOU with GNO Inc. regarding the FQEDD 2024 streetlight repairs project
Frank	Zumbo	X		Yes	Yes	Yes	Yes
Heidi	Raines		X	-	-	-	-
Sue	Klein	X		Yes	Yes	Yes	Yes
Christine	Bondio	X		Yes	Yes	Yes	Yes
Jane	Cooper	X		Yes	Yes	Yes	Yes
Alex	Fein	X		Abstain	Yes	Yes	Yes

INTRODUCTION OF ATTENDEES:

GUESTS		
First	Last	Role
Shelby	Ursu	FQMD Coordinator
John	Foard	FQMD Accountant
Alex	Dunkenberger	City's CAO Office

2. Public Comment:

No written public comment was received.

3. Motion – Consider a motion to approve the previous meeting notes

Sue Klein noted an error in the previous meeting notes, stating that Chuck Toney’s title should be corrected to District “C” Chief of Staff. Shelby Ursu will make the revision. **Jane Cooper motioned to approve the previous meeting notes with the revision. Ms. Klein seconded the motion, and it was approved. Alex Fein abstained due to this being his first meeting as a member of the Finance and Development Committee.**

4. Discussion – Discussion by Committee of Personnel Compensation Study Results

Chair Frank Zumbo stated that a firm was hired to conduct a personnel compensation study for both the Coordinator and the Executive Director positions, as approved by the Board. Ms. Cooper reported that Ms. Ursu’s salary has been increased and she will receive a retention bonus, with half of the bonus being allocated at the end of October and the other half at the end of December. Ms. Cooper noted that Ms. Ursu will have employee performance evaluations at the end of each calendar year. She stated that the study’s results regarding the Executive Director’s salary could potentially increase the salary by \$10K and will be negotiated with the final candidate. John Foard, the FQMD accountant, noted that these changes in salary are not currently reflected in the budget draft.

# French Quarter MANAGEMENT DISTRICT

## 5. Discussion – Discussion by Committee of Updates on Executive Director Hiring Process & Compensation Package

Ms. Cooper reported that the Executive Committee has proceeded with interviewing candidates for the Executive Director position. She added that Christine Bondio has been working with her to conduct the interviews and they have narrowed down to three finalists who will be interviewed by the Executive Committee tomorrow. She noted that she hopes to have the position filled by the end of the week.

## 6. Discussion – Discussion by Committee of Removing the French Quarter Management District's Registration with Louisiana State Civil Service

See attached document. Mr. Zumbo stated that, with the Board's approval to move forward with the process of removing the FQMD's registration with Louisiana State Civil Service (SCS), Stone Pigman has provided a quote for the FQMD to proceed with the process. Ms. Cooper stated that the letter from Stone Pigman estimates that the removal of the FQMD from SCS will generate fees totaling anywhere between \$2,000-\$5,500. Ms. Bondio asked if this cost is covered by the original motion that was approved by the Board to conduct the study for \$7,000. Ms. Cooper answered that she did not know and will ask Rachel Wisdom of Stone Pigman for the previous invoice. She suggested that the Committee approve authorizing an additional allocation for the \$2,000-\$5,500. Ms. Klein asked if this will affect the FQMD's audit requirements. Mr. Foard replied that he does not believe so. Ms. Ursu asked if the Commissioners would still need to complete their harassment and ethics training annually. Ms. Klein responded that the Board will not have to do harassment training but will still need to complete their ethics training and financial disclosure. Mr. Zumbo noted that one thing to keep in mind during the timeline of removing the FQMD's SCS registration is to ensure that Ms. Ursu's health insurance is not immediately cancelled during the interim. Ms. Klein agreed, stating that there should be no lapse in insurance. Ms. Cooper added that Ms. Wisdom has reached out to SCS to explain why the FQMD would like to be removed, and they had asked Ms. Wisdom to have the FQMD Board Chair submit a letter which is now ready for Ms. Cooper's signature. She noted that she has quotes for private insurance companies and has a meeting scheduled tomorrow to review them.

- a. Motion – Consider a motion to approve the cost of the Stone Pigman proposal to remove the French Quarter Management District's registration with Louisiana State Civil Service

**Ms. Cooper motioned to approve an additional allocation of funding for the Stone Pigman proposal, not to exceed \$5,500, to remove the French Quarter Management District's registration with Louisiana State Civil Service. Ms. Klein seconded the motion, and it was approved.**

## 7. Discussion – Discussion by Committee of a request from Public Safety Services Corp. for approval of a reimbursable expense of \$3,865.00 for police radios for the Upper Quarter Patrol as approved by the Security & Enforcement Committee.

See attached document. Ms. Cooper stated that the expense has been approved by the Security and Enforcement Committee this week and would cover the cost for four radios. Ms. Klein asked if the radios would remain the property of the FQMD's patrol and not the Safety Services Corp. Ms. Cooper replied that this did not come up, but the radios should remain the FQMD's property.

- a. Motion – Consider a motion to approve the request from Public Safety Services Corp. for a reimbursable expense of \$3,865.00 for police radios for the Upper Quarter Patrol

**Ms. Klein motioned to approve the request from Public Safety Services Corp. for a reimbursable expense of \$3,865.00 for police radios for the Upper Quarter Patrol, with Public Safety Services Corp. to maintain and be responsible for the units as long as they are managing the Upper Quarter Patrol, and at which point they do not, the radios will become the property of the French Quarter Management District. Ms. Bondio seconded the motion, and it was approved.**

## 8. Discussion – Discussion by Committee of a Memorandum of Understanding between the French Quarter Management District and Greater New Orleans, Inc. for \$25,000 for The Tobler Company to provide professional services to manage the 2024 French Quarter Economic Development District Streetlight Repair Project as approved by the Livability Committee

# French Quarter MANAGEMENT DISTRICT

Ms. Cooper reported that the Memorandum of Understanding (MOU) was approved at last week's Livability Committee meeting and the motion will now move to the Board for approval at the October 14<sup>th</sup> Board meeting after the Committee reviews the MOU today. She noted that the Committee recommended adding more clarifying indemnification language, which the FQMD legal counsel has added under Tobler's section five, bullet point one. Alex Dunkenberger noted that the City had no feedback, and everything in the document was in compliance with the Cooperative Endeavor Agreement.

- a. Motion – Consider a motion to recommend approval to the Board of Commissioners to authorize the Board Chair to sign a Memorandum of Understanding between the French Quarter Management District and Greater New Orleans, Inc. for \$25,000 for The Tobler Company to provide professional services to manage the 2024 French Quarter Economic Development District streetlight repair project

**Ms. Cooper motioned to recommend approval to the Board of Commissioners to authorize the Board Chair to sign a Memorandum of Understanding between the French Quarter Management District and Greater New Orleans, Inc. for \$25,000 for The Tobler Company to provide professional services to manage the 2024 French Quarter Economic Development District streetlight repair project. Mr. Fein seconded the motion, and it was approved.**

## 9. Discussion – Discussion by Committee of 2025 French Quarter Management District Budget

See attached document. The Committee reviewed the 2025 FQMD budget draft. Mr. Foard noted that, until specific budget numbers for the State appropriation and the OJP Byrne grant are received, the draft will not be completely accurate. He reported that he is waiting for the sub-award contract for the OJP Byrne grant. Ms. Cooper noted that she will look to Ms. Frankic's status report to see what the next steps for the grant are, and reminded the Committee that this Federal grant will follow a different timeline from the State appropriations and other FQMD and FQEDD budgets. The Committee agreed to move the grant funding to 2025. Ms. Cooper reported that she does not have any updates for the 2024-2025 State appropriations but will reach out to JT Hannan again. She added that for budget drafting purposes, the Committee should assume that the appropriation funds will be received by December.

Ms. Cooper stated that the FQMD budgets will need to be advertised and presented to the Board in November and be voted on for final approval in December. Mr. Foard added that this will give more time for him to get the numbers as accurate as possible. He suggested setting up a meeting with the auditor to look over the budgets, and the Committee agreed. Mr. Foard will schedule a meeting with the auditor to discuss the FQMD's budgets and requirements with budget posting. Ms. Cooper reminded the Committee that the FQMD's printer lease with Ricoh is coming to an end in December. Mr. Zumbo asked the Committee to review the budget draft document in more detail at their leisure between now and the next Committee meeting, and to send Mr. Foard any questions, so that by the November 5<sup>th</sup> meeting a more detailed discussion can be held and a timeline can be determined for posting the budget and getting it approved.

## 10. New Business– To consider and take action upon any other matters that may properly come before the French Quarter Management District Finance & Development Committee

No new business was discussed.

## 11. Next Meeting Date:

The next scheduled meeting of the Committee is Tuesday, November 5<sup>th</sup>, 2024 at 3 PM.

## 12. Adjournment

**Ms. Klein made a motion to adjourn. Ms. Bondio seconded the motion, and the meeting was adjourned at 2:12 PM.**



Rachel W. Wisdom  
Direct Dial: 504.593.0911  
Direct Fax: 504.596.0911  
E-mail: [rwisdom@stonepigman.com](mailto:rwisdom@stonepigman.com)

Our File Number  
068,482

September 18, 2024

**VIA EMAIL AND U.S. MAIL**

Ms. Jane Cooper  
French Quarter Management District  
400 North Peters Street, Suite 206  
New Orleans, Louisiana 70130  
[redheadneworleans@gmail.com](mailto:redheadneworleans@gmail.com)

Re: Louisiana Civil Service Communications

Dear Jane:

You asked for an estimate of our fees in connection with communicating and/or negotiation with Louisiana Civil Service personnel for withdrawal of the French Quarter Management District's (FQMD's) registration with the Louisiana Civil Service Commission.

Please understand that the following is considered an estimate. Please understand that an estimate always carries the understanding that, unless we agree otherwise in writing, it does not represent a commitment or a maximum, or a fixed-fee quotation. Because of the nature of legal services, the ultimate cost is frequently more or less than the amount estimated. In this case, I suspect the cost may be less.

**Estimate of Legal Fees**

We estimate that requesting withdrawal of FQMD will generate fees totaling between \$2000 and \$5500. Fees and costs at the lower end of the range would result if Louisiana Civil Service personnel simply agree to accept the withdrawal of FQMD after some relatively informal communications. Fees and costs at the higher end of the range would result if communications or negotiations with Louisiana Civil Service personnel become more involved and protracted.

**This estimate does not include cost disbursements, which will likely be minimal to non-existent, nor does it include any fees associated with possible litigation in the event a stalemate is reached.**

September 18, 2024

Please know the foregoing is an estimate based upon the information that we have at this time and the legal work of which we are aware, but other issues may develop that are unknown at this time and would require additional time and fees.

Thank you again for this opportunity to represent FQMD. We look forward to working with you. Please let me know if you would like to proceed with this representation and, if so, we will prepare and send an Engagement Letter.

With kindest regards, I remain

Very truly yours,

A handwritten signature in black ink that reads "Rachel W. Wisdom". The signature is written in a cursive, flowing style.

Rachel W. Wisdom

RWW/daj

cc: Scott T. Whittaker

# INVOICE



**USIA CYBER / PUBLIC SAFETY COMMUNICATIONS GROUP**

6 WEST PARK AVE, SUITE 533  
 LAKE WALES, FLORIDA 33859  
 PHONE: 1-800-809-4006

<b>BILL TO</b>	<b>SHIP TO</b>	<b>INVOICE #</b>	24-0901-A
Public Safety Services, Corp.	Public Safety Services, Corp.	<b>INVOICE DATE</b>	09/01/2024
c/o Matthew Pincus	c/o Matthew Pincus	<b>P.O.#</b>	PENDING
201 Country Club Drive	201 Country Club Drive	<b>DUE DATE</b>	09/01/2024
New Orleans, LA 701224	New Orleans, LA 701224		



QTY	DESCRIPTION	UNIT PRICE	AMOUNT
4	TIER ONE PACKAGE MOTOROLA APX6000 M2.5 BLK PUBLIC SAFETY RADIO 700/800 MHz BAND. 1) REFURBISHED OEM APX IMPRESS BATTERY 1) NEW OEM IMPRES BATTERY RAPID CHARGER WITH AC POWER BRICK 1) NEW OEM 700/800 MHz GPS STUBBY ANTENNA 1) OEM APX SIDE DUST COVER 1) ZONE OF NAS OR PUBLIC SAFETY MAPPING AND PROGRAMMING CONVENTIONAL ZONE 1) ONE YEAR OF PUBLIC SAFETY USIA SERVICE FACTORY FAIL WARRANTY	950.00	3,800.00
1	MOTOROLA SETUP / PREP / AND FINAL RADIO PROGRAMMING TO CLIENT SPECS / 1) YEAR OVER WEB USB TO USB SERVICE'S / PUBLIC SAFETY DISCOUNTED / NO FEE \$0.00	0.00	0.00
1	MOTOROLA ALL BAND APX6000 ONE YEAR IN-HOUSE FACTORY DEFECT SERVICE WARRANTY REPLACE OR REPAIR.	0.00	0.00
1	PRIORITY U.S. MAIL 2/3-DAY SHIPPING WITH SIGNATURE AND INSURANCE REQUIRED / PUBLIC SAFETY PRIORITY RETURN SHIPPING / 65.00 / 4 T-1 UNITS	65.00	65.00
		<b>TOTAL</b>	<b>\$3,865.00</b>

A handwritten signature in blue ink, appearing to read "J. M. [unclear]".

*Thank you*

**TERMS & CONDITIONS**

ALL PAYMENTS DUE ON RECEIPT  
PAID TO: USIA PUBLIC SAFETY GROUP  
PHONE: 1-800-809-4006  
FED ID: 47-0925528



<p style="text-align:center"><b>FRENCH QUARTER MANAGEMENT DISTRICT MEMORANDUM OF UNDERSTANDING</b></p>
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This Memorandum of Understanding (MOU) is entered into by the French Quarter Management District (“FQMD”), The Tobler Company (“Tobler”), and Greater New Orleans, Inc. (“GNO-Inc.”) for the purpose of repairing streetlights in the French Quarter. under the following terms and conditions.

### **1. Background**

FQMD entered into a Cooperative Endeavor Agreement (“CEA”) with the City of New Orleans (“City”) whereby FQMD agreed to seek out funding for infrastructure improvements within its boundaries, comply with Public Bid Law for the selection of any design professionals/engineers or contractors to perform any infrastructure improvements, and to coordinate with the City’s Department of Public Works and the Sewerage and Water Board for all infrastructure work. In connection with the CEA, FQMD has been tasked with repairing and replacing streetlights within its boundaries as defined by La. R.S. 25:799.

### **2. Notices/Contacts**

When Notice is required pursuant to this MOU, it shall be mailed (certified) to the addresses below. The primary Points of Contact who shall function as the lead liaisons for implementation of all services described in the MOU are:

French Quarter Management District  
Jane Cooper  
Board Chairman  
400 N Peters St #206  
New Orleans, LA 70130

The Tobler Company  
Pat Tobler  
6001 Stars and Stripes Boulevard  
New Orleans Lakefront Airport, Suite 233  
New Orleans, LA 70126

Greater New Orleans, Inc.  
Michael Hecht  
1100 Poydras St #3475  
New Orleans, LA 70163

### **3. Goals and Objectives**

- FQMD, Tobler, and GNO-Inc. desire to work collaboratively to repair and replace streetlights in the FQMD’s boundaries in adherence to the terms of the CEA between



FQMD and City.

- FQMD desires for Tobler and GNO-Inc. to manage procurement of all necessary contractors or engineers to perform the streetlight repairs and provide project management for the project.
- FQMD shall be advised of all procurement processes and selections, and FQMD shall be the ultimate decision-maker regarding any work performed under this MOU.

#### **4. Funding Agreement, Conditions, Payment Terms**

- FQMD has obtained funding for the streetlight repairs and replacements.
- FQMD shall pay Tobler no more than \$25,000 for its work in managing the procurement processes related to the streetlight repairs.
- Tobler shall submit monthly invoices to FQMD itemizing services provided for the prior month, and FQMD shall remit payment within thirty (30) days of receiving the invoice.

#### **5. Responsibilities**

FQMD:

- FQMD has obtained \$1.75M funding for the streetlight repairs, and the work performed hereunder shall not exceed that amount.
- FQMD shall work with Tobler to ensure that any contractors and subcontractors selected to perform the repairs and replacements will name FQMD, Tobler, GNO, Inc. and the City as an additional insured and will indemnify FQMD, Tobler, GNO, Inc. and the City against any claims made as a result of the contractors' work.
- FQMD shall work with Tobler to ensure that all labor comes with a warranty period of at least one year and that all materials and supplies with a warranty are put in the City's name.
- FQMD shall ensure that all streetlights are owned by the City.

Tobler:

- Tobler shall manage the procurement processes and selection process of all design/engineering professionals and contractors to perform the streetlight repairs in compliance with all applicable public bid laws.
- Tobler shall ensure that any contractors selected to perform the repairs will name the City as an additional insured and will indemnify the City against any claims made as a result of the contractors' work.
- Tobler shall work with FQMD to ensure that all labor comes with a warranty period of at least one year and that all materials and supplies with a warranty are put in the City's name.
- Tobler shall submit monthly invoices to FQMD itemizing costs for services provided in the prior month.
- Tobler shall ensure that any contractor agrees to coordinate with the City's Department of Public Works and the Sewerage and Water Board for any work performed.

GNO, Inc.

- Monitor the work performed by Tobler pursuant to this MOU to ensure compliance with the terms set forth herein.
- Monitor the progress of work that is performed to ensure all work is completed in a timely manner.
- Collaborate with FQMD regarding any work performed under this MOU to ensure that streetlight repairs and replacements are completed in advance of Super Bowl 2025.

## **6. Termination for Cause**

FQMD may terminate this MOU for cause based upon the failure of Tobler to comply with the terms and/or conditions of the MOU, provided that FQMD shall give Tobler written notice specifying Tobler's failure. If within thirty (30) days after receipt of such notice Tobler shall not have corrected such failure or, if the failure cannot be corrected in thirty (30) days, begun in good faith to correct said failure and thereafter proceeded diligently to complete such correction, then FQMD may, at its option, place Tobler in default, and the MOU shall terminate on the date specified in such notice. Tobler may exercise any rights available to it under Louisiana law to terminate for cause upon the failure of FQMD to comply with the terms and conditions of this MOU, provided that Tobler shall give FQMD written notice specifying the FQMD's failure.

## **7. Termination for Convenience**

FQMD may terminate the MOU at any time by giving thirty (30) days' written notice to Tobler and GNO-Inc. FQMD shall pay for any services rendered prior to the date of termination..

## **8. Venue**

The obligations herein assumed by FQMD, Tobler, and GNO-Inc. shall be governed by the laws of the State of Louisiana and the parties hereto agree to submit to the jurisdiction and venue of the Civil District Court for the Parish of Orleans, State of Louisiana.

## **9. Assignment**

Tobler shall not assign any interest in this MOU by assignment, transfer, or novation, without prior written consent of FQMD.

## **10. Execution**

This MOU shall begin on **September 1, 2024** and shall terminate on **January 31, 2025**. The effective date of this MOU may be extended only if an amendment to that effect is duly executed by the contracting parties and approved by the necessary authorities prior to said termination date. If either party informs the other that an extension of this agreement is deemed necessary, an amendment may be prepared by and forwarded to the other party for appropriate action by the other party, and said amendment is to be returned to FQMD with appropriate information and signatures not less than fifteen (15) days prior to termination date. Upon receipt of the amendment,

it will be forwarded to the necessary authorities for consideration.

**IN WITNESS WHEREOF**, the parties have executed this MOU as of this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**FRENCH QUARTER MANAGEMENT DIST. THE TOBLER COMPANY**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_, 20\_\_

**Date:** \_\_\_\_\_, 20\_\_

**WITNESS**

**WITNESS**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

Dated \_\_\_\_\_, 20\_\_

Dated \_\_\_\_\_, 20\_\_

**GREATER NEW ORLEANS, INC.**

**By:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_, 20\_\_

**WITNESS**

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

Dated \_\_\_\_\_, 20\_\_





D Streetlight		FQMD Operating					Patrol					Total				
2024 Revised Budget	Jan - Dec 2025 Budget	2023 Actual	2024 Projected	2024 Budget	2024 Revised Budget	Jan - Dec 2025 Budget	2023 Actual	2024 Projected	2024 Budget	2024 Revised Budget	Jan - Dec 2025 Budget	2023 Actual	2024 Projected	2024 Budget	2024 Revised Budget	Jan - Dec 2025 Budget
		120,000.00	120,000.00	120,000.00	120,000.00	120,000.00						241,898.25	242,033.83	270,000.00	242,610.00	204,160.88
			500.00		500.00							0.00	500.00	0.00	500.00	0.00
		110.00	120.00		120.00							110.00	120.00	0.00	120.00	0.00
1,750,000.00	0.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,350,000.00	5,691,805.00	2,850,000.00	5,691,805.00	2,428,305.00
			11,129.48		11,200.00	11,200.00		10,887.27		11,000.00	11,000.00	0.00	34,556.83	0.00	34,200.00	34,200.00
			500.00	500.00	500.00	500.00						0.00	22,500.00	500.00	500.00	500.00
<b>\$ 1,750,000.00</b>	<b>\$ 0.00</b>	<b>\$ 270,110.00</b>	<b>\$ 282,249.48</b>	<b>\$ 270,500.00</b>	<b>\$ 282,320.00</b>	<b>\$ 281,700.00</b>	<b>\$ 1,200,000.00</b>	<b>\$ 1,210,887.27</b>	<b>\$ 1,200,000.00</b>	<b>\$ 1,211,000.00</b>	<b>\$ 1,211,000.00</b>	<b>\$ 1,592,008.25</b>	<b>\$ 5,991,515.66</b>	<b>\$ 3,120,500.00</b>	<b>\$ 5,969,735.00</b>	<b>\$ 2,201,360.88</b>
							120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00	120,000.00
		493.88	250.00	1,600.00	1,600.00	1,600.00	3,063.70					3,557.58	250.00	1,600.00	1,600.00	1,600.00
												0.00	0.00	0.00	0.00	0.00
												0.00	43,485.00	132,461.00	43,485.00	6,052.71
												0.00	0.00	0.00	0.00	0.00
		44.20	54.31	200.00	200.00	200.00						44.20	54.31	200.00	200.00	200.00
												0.00	0.00	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
		1,504.58	1,235.92	4,226.00	4,226.00	4,300.00						1,504.58	1,235.92	4,226.00	4,226.00	4,300.00
		175.34	86.33	298.00	298.00	300.00						217.79	168.18	382.00	448.00	500.00
		627.68	1,532.62	2,826.00	2,826.00	2,900.00						721.06	1,583.30	2,826.00	2,826.00	2,900.00
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 2,307.60</b>	<b>\$ 2,854.87</b>	<b>\$ 7,350.00</b>	<b>\$ 7,350.00</b>	<b>\$ 7,500.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 2,443.43</b>	<b>\$ 2,987.40</b>	<b>\$ 7,434.00</b>	<b>\$ 7,500.00</b>	<b>\$ 7,700.00</b>
		7,000.00										7,000.00	0.00	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
		7,373.42	7,433.10	10,000.00	7,450.00	8,310.00	3,830.26	3,324.39	4,213.00			25,266.38	25,806.69	29,813.00	23,050.00	29,210.00
		7.98	133.54									7.98	133.54	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
		7,300.00	11,131.50	8,820.00	11,131.50	12,000.00						10,632.00	18,147.50	13,600.00	18,581.50	19,180.00
		15,550.00	16,600.00	15,500.00	16,600.00	17,450.00						15,550.00	16,600.00	15,500.00	16,600.00	17,450.00
25,000.00	0								0.00			0.00	25,000.00	0.00	25,000.00	0.00
		2,370.00	4,593.50	5,000.00	5,000.00	5,500.00						2,370.00	4,593.50	5,000.00	5,000.00	5,500.00
	0											0.00	26,725.05	37,500.00	17,100.00	9,000.00
												0.00	0.00	0.00	0.00	0.00
		1,044.99	2,044.96	1,600.00	2,050.00	1,200.00						1,044.99	7,644.96	3,100.00	7,650.00	1,200.00
<b>\$ 25,000.00</b>	<b>\$ 0.00</b>	<b>\$ 26,264.99</b>	<b>\$ 34,369.96</b>	<b>\$ 30,920.00</b>	<b>\$ 34,781.50</b>	<b>\$ 36,150.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 29,596.99</b>	<b>\$ 98,711.01</b>	<b>\$ 73,700.00</b>	<b>\$ 88,931.50</b>	<b>\$ 51,330.00</b>
			400.00									0.00	400.00	0.00	0.00	0.00
			150.00									0.00	0.00	0.00	0.00	0.00
		2,487.88	13,495.91	2,400.00	10,600.00	8,400.00	5,342.50	4,967.00	5,882.00	5,500.00	5,500.00	10,957.38	26,094.66	13,882.00	23,900.00	22,100.00
												1,200.00	41.20	42,927.00	100.00	0.00
												0.00	0.00	0.00	0.00	0.00
70.00	0.00	4,483.57	6,725.34	4,859.00	6,720.00	0.00						11,624.54	17,268.54	12,148.00	17,260.00	0.00
1,280.00	0.00	35,678.67	8,828.46	62,504.00	8,830.00	34,552.88						133,547.22	150,998.91	169,989.00	151,010.00	179,962.93
10.00	0.00	341.00	584.84	483.00	600.00	0.00						792.60	1,188.08	1,208.00	1,200.00	0.00
110.00	0.00	4,507.59	342.97	5,000.00	340.00	0.00						12,337.56	11,716.57	12,500.00	11,690.00	0.00
10.00	0.00	-249.31	-687.18	375.00	-680.00	0.00						677.91	734.51	938.00	730.00	0.00
<b>\$ 1,480.00</b>	<b>\$ 0.00</b>	<b>\$ 44,761.52</b>	<b>\$ 15,794.43</b>	<b>\$ 73,221.00</b>	<b>\$ 15,810.00</b>	<b>\$ 34,552.88</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 158,979.83</b>	<b>\$ 181,906.61</b>	<b>\$ 196,783.00</b>	<b>\$ 181,890.00</b>	<b>\$ 179,962.93</b>
												0.00	8,067.91	0.00	0.00	0.00
												0.00	0.00	0.00	0.00	0.00
												0.00	96,524.40	96,524.00	96,524.40	106,200.00
												0.00	10,133.32	15,000.00	10,133.32	0.00
												0.00	8,503.00	18,706.00	8,503.00	9,400.00
												0.00	0.00	0.00	0.00	0.00
												0.00	0.00	30,000.00	0.00	0.00
												0.00	0.00	67,500.00	0.00	0.00
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 97,500.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 115,160.72</b>	<b>\$ 227,730.00</b>	<b>\$ 115,160.72</b>	<b>\$ 115,600.00</b>





	Jan 2024	Feb 2024	Mar 2024
<b>Income</b>			
Contract Revenue			750,000.00
Interest Income			
<b>Total Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 750,000.00</b>
<b>Gross Profit</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 750,000.00</b>
<b>Expenses</b>			
Bank Charges & Fees			
Conference & Meeting Expenses			
Parking			
<b>Total Conference &amp; Meeting Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
Legal & Professional Fees			
Accounting Fees			25.50
Program / Project Manager			
Website			
<b>Total Legal &amp; Professional Fees</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 25.50</b>
Marketing			
Office Supplies & Software			653.50
Other Business Expenses			
Payroll Expenses			
Employee Benefits	389.15	442.79	620.18
Payroll	5,473.04	5,381.77	8,162.08
Processing Fees	25.23	21.84	35.65
Taxes	437.85	430.54	652.97
Worker's Compensation	54.73	53.81	81.62
<b>Total Payroll Expenses</b>	<b>\$ 6,380.00</b>	<b>\$ 6,330.75</b>	<b>\$ 9,552.50</b>
Programming			
Glass Recycling for Gulf Coast Restoration			
Glass Half Full Recycling Program			
Glass Recycling Public Awareness Campaign			
Mardi Gras Beads			8,503.00
<b>Total Glass Recycling for Gulf Coast Restoration</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 8,503.00</b>
Patrol Expenses			
Mobile Data Charges			
Police Patrols			8,827.51
Security Administration			
Security Public Awareness Campaign			

<b>Supplemental Security</b>				
Upper Quarter Patrol Expansion				
<b>Total Supplemental Security</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>Total Patrol Expenses</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>Pedestrian Safety &amp; Signage Program</b>				
N. Rampart Bike Lane and Curb Extension				
Pedestrian Safety Public Awareness Campaign				
<b>Total Pedestrian Safety &amp; Signage Program</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>Supplemental Sanitation</b>				
Trash Receptacles w/ City Servicing				
<b>Total Supplemental Sanitation</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>Total Programming</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>Rent</b>		420.00		420.00
<b>Total Expenses</b>	<b>\$</b>	<b>6,800.00</b>	<b>\$</b>	<b>6,750.75</b>
<b>Net Operating Income</b>	<b>-\$</b>	<b>6,800.00</b>	<b>-\$</b>	<b>6,750.75</b>
<b>Net Income</b>	<b>-\$</b>	<b>6,800.00</b>	<b>-\$</b>	<b>6,750.75</b>

**French Quarter Management District**  
**Profit and Loss**  
 January - December 2024

Apr 2024	May 2024	Jun 2024	Jul 2024	Aug 2024
				750,000.00
114.38	1,942.33	1,665.54	1,088.68	1,450.24
<b>\$ 114.38</b>	<b>\$ 1,942.33</b>	<b>\$ 1,665.54</b>	<b>\$ 1,088.68</b>	<b>\$ 751,450.24</b>
<b>\$ 114.38</b>	<b>\$ 1,942.33</b>	<b>\$ 1,665.54</b>	<b>\$ 1,088.68</b>	<b>\$ 751,450.24</b>
0.00				
		43.75		
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 43.75</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
170.00	382.50	1,632.00	136.00	136.00
1,915.65	3,421.44	3,188.13	2,811.93	2,811.93
		5,600.00		
<b>\$ 2,085.65</b>	<b>\$ 3,803.94</b>	<b>\$ 10,420.13</b>	<b>\$ 2,947.93</b>	<b>\$ 2,947.93</b>
0.00	0.00	0.00	0.00	
271.29	1,314.35	256.25		560.00
			41.20	
390.24	409.38	401.70	287.52	266.58
5,637.61	6,031.97	5,766.11	3,980.78	3,757.18
26.51	28.77	26.99	18.13	17.35
451.00	482.56	461.29	318.46	300.57
56.38	60.32	57.66	39.81	37.57
<b>\$ 6,561.74</b>	<b>\$ 7,013.00</b>	<b>\$ 6,713.75</b>	<b>\$ 4,644.70</b>	<b>\$ 4,379.25</b>
				5,376.00
8,043.70	8,043.70	8,043.70	8,043.70	8,043.70
1,633.33	1,633.33	1,966.67	1,633.33	1,633.33
<b>\$ 9,677.03</b>	<b>\$ 9,677.03</b>	<b>\$ 10,010.37</b>	<b>\$ 9,677.03</b>	<b>\$ 9,677.03</b>
1,720.50		401.94	176.59	359.30
24,764.67	28,624.13	28,999.76	29,402.98	42,797.04
3,840.00	3,840.00	3,840.00	3,840.00	5,760.00
1,633.33	1,633.33	1,966.67	1,633.33	1,633.34

	0.00		0.00		0.00		0.00		0.00
<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>\$</b>	<b>31,958.50</b>	<b>\$</b>	<b>34,097.46</b>	<b>\$</b>	<b>35,208.37</b>	<b>\$</b>	<b>35,052.90</b>	<b>\$</b>	<b>50,549.68</b>
					46,200.00				
					149,994.00				
	1,633.34		1,633.34		1,966.66		1,633.34		1,633.33
<b>\$</b>	<b>1,633.34</b>	<b>\$</b>	<b>1,633.34</b>	<b>\$</b>	<b>198,160.66</b>	<b>\$</b>	<b>1,633.34</b>	<b>\$</b>	<b>1,633.33</b>
	23,055.00				69,165.00				
<b>\$</b>	<b>23,055.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>69,165.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>
<b>\$</b>	<b>66,323.87</b>	<b>\$</b>	<b>45,407.83</b>	<b>\$</b>	<b>312,544.40</b>	<b>\$</b>	<b>46,363.27</b>	<b>\$</b>	<b>67,236.04</b>
	420.00		420.00		420.00		420.00		420.00
<b>\$</b>	<b>75,662.55</b>	<b>\$</b>	<b>57,959.12</b>	<b>\$</b>	<b>330,398.28</b>	<b>\$</b>	<b>54,417.10</b>	<b>\$</b>	<b>75,543.22</b>
<b>-\$</b>	<b>75,548.17</b>	<b>-\$</b>	<b>56,016.79</b>	<b>-\$</b>	<b>328,732.74</b>	<b>-\$</b>	<b>53,328.42</b>	<b>\$</b>	<b>675,907.02</b>
<b>-\$</b>	<b>75,548.17</b>	<b>-\$</b>	<b>56,016.79</b>	<b>-\$</b>	<b>328,732.74</b>	<b>-\$</b>	<b>53,328.42</b>	<b>\$</b>	<b>675,907.02</b>

Thursday, Sep 12, 2024 09:04:19 AM GMT-7 - Accrual Basis

Patrol bills  
Estimated patrol cost (1 invoice)  
Security admin

PROJ.	PROJ.	PROJ.	PROJ.	Projected	
Sep 2024	Oct 2024	Nov 2024	Dec 2024	2024Total	2025 Budget
	612,500.00			2,112,500.00	612,500.00
1,450.24	1,450.24	1,450.24	1,450.24	12,062.13	12,000.00
<b>\$ 1,450.24</b>	<b>\$ 613,950.24</b>	<b>\$ 1,450.24</b>	<b>\$ 1,450.24</b>	<b>\$ 2,124,562.13</b>	<b>\$ 624,500.00</b>
<b>\$ 1,450.24</b>	<b>\$ 613,950.24</b>	<b>\$ 1,450.24</b>	<b>\$ 1,450.24</b>	<b>\$ 2,124,562.13</b>	<b>\$ 624,500.00</b>
				0.00	
				0.00	
				43.75	100.00
<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 43.75</b>	<b>\$ 100.00</b>
				0.00	
400.00	400.00	400.00	400.00	4,082.00	2,400.00
2,811.93	2,811.93	2,811.93	2,811.93	25,396.80	9,000.00
				5,600.00	
<b>\$ 3,211.93</b>	<b>\$ 3,211.93</b>	<b>\$ 3,211.93</b>	<b>\$ 3,211.93</b>	<b>\$ 35,078.80</b>	<b>\$ 11,400.00</b>
				0.00	
150.00	150.00	150.00	150.00	3,655.39	3,800.00
				41.20	
				0.00	
266.58	266.58	266.58	266.58	4,273.86	
3,757.18	3,757.18	3,757.18	3,757.18	59,219.26	53,988.88
17.35	17.35	17.35	17.35	269.87	
300.57	300.57	300.57	300.57	4,737.52	
37.57	37.57	37.57	37.57	592.18	
<b>\$ 4,379.25</b>	<b>\$ 4,379.25</b>	<b>\$ 4,379.25</b>	<b>\$ 4,379.25</b>	<b>\$ 69,092.69</b>	<b>\$ 53,988.88</b>
				5,376.00	
				0.00	
8,043.70	8,043.70	8,043.70	32,174.80	96,524.40	106,200.00
1,633.33				10,133.32	
				8,503.00	9,400.00
<b>\$ 9,677.03</b>	<b>\$ 8,043.70</b>	<b>\$ 8,043.70</b>	<b>\$ 32,174.80</b>	<b>\$ 115,160.72</b>	<b>\$ 115,600.00</b>
				0.00	
200.00	200.00	200.00	200.00	3,458.33	3,600.00
29,061.52	29,061.52	29,061.52	43,592.28	294,192.93	183,650.10
3,840.00	3,840.00	3,840.00	5,760.00	38,400.00	24,960.00
1,633.34				10,133.34	

					0.00		
					0.00		
\$	0.00	\$	0.00	\$	0.00	\$	0.00
\$	34,734.86	\$	33,101.52	\$	33,101.52	\$	49,552.28
						\$	346,184.60
						\$	212,210.10
							46,200.00
							149,994.00
	1,633.33						10,133.34
\$	1,633.33	\$	0.00	\$	0.00	\$	206,327.34
						\$	0.00
							92,220.00
\$	0.00	\$	0.00	\$	0.00	\$	92,220.00
\$	46,045.22	\$	41,145.22	\$	41,145.22	\$	81,727.08
	420.00		420.00		420.00		420.00
\$	54,206.40	\$	49,306.40	\$	49,306.40	\$	89,888.26
\$	52,756.16	\$	564,643.84	-\$	47,856.16	-\$	88,438.02
-\$	52,756.16	\$	564,643.84	-\$	47,856.16	-\$	88,438.02
\$	1,246,341.64	\$	224,755.02	\$	1,246,341.64	\$	224,755.02

	2	2	2	3
14,530.76	14,530.76	14,530.76	14,530.76	
1920	1920	1920	1920	

### **Project Notes & Assumptions**

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1/2 of appropriations billed in following year  
SALM (Same as last month)

Increased time for appropriations / '25 based on \$400 x 6 months  
Assumes no time to be incurred by Streetlight

Based on 2024 projected

**2024 Forecast - assumes replacement  
hired in September / '25 based on time  
allocation - see Personnel tab**

Assum 10% increase in cost  
Assumed stop on time - Jane comment at last finance mtg  
Assum 10% increase in cost

Assum 5% increase in cost  
Based on an average cost from last 8 bills x  
number of bills in this period / 2025 is 6  
months (thru end of grant period) and used  
actual cost from April - Sept 2024  
Standard security admin cost x number of  
bills anticipated / 2025 reflects 6 months  
(thru end of grant period) using April - Sept  
2024 actual figures.  
Assumed stop on time - Jane comment at last finance mtg

Assumed one -time charge

Assumed one -time charge

Assumed stop on time - Jane comment at last finance mtg

Assumed one -time charge

5% increase built into lease thru June 30, 2025 (end of grant period)



**French Qual  
P  
Jan**

	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24
<b>Income</b>				
<b>Admin. Fees</b>	9,038.00	8,517.35	8,849.30	9,984.03
<b>Sales</b>	0.00	0.00	0.00	0.00
<b>Total Income</b>	<b>\$ 9,038.00</b>	<b>\$ 8,517.35</b>	<b>\$ 8,849.30</b>	<b>\$ 9,984.03</b>
<b>Gross Profit</b>	<b>\$ 9,038.00</b>	<b>\$ 8,517.35</b>	<b>\$ 8,849.30</b>	<b>\$ 9,984.03</b>
<b>Expenses</b>				
<b>Conference &amp; Meeting Expenses</b>				
<b>Parking</b>	6.35	0.00	12.70	0.00
<b>Travel</b>				50.68
<b>Total Conference &amp; Meeting Expenses</b>	<b>\$ 6.35</b>	<b>\$ 0.00</b>	<b>\$ 12.70</b>	<b>\$ 50.68</b>
<b>Insurance</b>	1,254.10	1,254.10	1,254.10	1,254.10
<b>Legal &amp; Professional Fees</b>				
<b>Website</b>				
<b>Accounting Fees</b>	195.50	340.00	170.00	255.00
<b>Total Legal &amp; Professional Fees</b>	<b>\$ 195.50</b>	<b>\$ 340.00</b>	<b>\$ 170.00</b>	<b>\$ 255.00</b>
<b>Office Supplies &amp; Software</b>	485.80	375.50	129.00	225.00
<b>Payroll Expenses</b>				
<b>Employee Benefits</b>	434.62	388.73	432.39	566.1
<b>Payroll</b>	5,725.43	5,225.49	5,875.91	6,594.09
<b>Processing Fees</b>	20.92	23.24	26.37	25.59
<b>Taxes</b>	458.03	418.04	470.07	527.53
<b>Worker's Compensation</b>	57.25	52.25	58.76	65.94
<b>Total Payroll Expenses</b>	<b>\$ 6,696.25</b>	<b>\$ 6,107.75</b>	<b>\$ 6,863.50</b>	<b>\$ 7,779.25</b>
<b>Rent</b>	400.00	440.00	420.00	420.00
<b>Total Expenses</b>	<b>\$ 9,038.00</b>	<b>\$ 8,517.35</b>	<b>\$ 8,849.30</b>	<b>\$ 9,984.03</b>
<b>Net Operating Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>Net Income</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>



Total	Budget 2024	Budget 2025
122,033.83	150,000.00	\$ 84,161
0.00	0.00	0
<b>\$ 122,033.83</b>	<b>\$ 150,000.00</b>	<b>\$ 84,161</b>
<b>\$ 122,033.83</b>	<b>\$ 150,000.00</b>	<b>\$ 84,161</b>
0.00		
38.10	84.00	100 SALY Budget
50.68	0.00	
<b>\$ 88.78</b>	<b>\$ 84.00</b>	<b>100</b>
15,049.20	15,600.00	17,200 Increase PY budget by 10%
0.00	1,500.00	
2,934.00	3,780.00	3,780 review JWF agreement
<b>\$ 2,934.00</b>	<b>\$ 5,280.00</b>	<b>3,780</b>
3,376.36	3,600.00	3,800 Increase PY budget by 5%
6,196.49	7,289.00	
		<b>2024 Forecast - assumes replacement hired in September / '25 based on time allocation - see Personnel tab</b>
81,671.96	93,756.00	53,989
326.58	725.00	
6,533.74	7,500.00	
816.72	563.00	
<b>\$ 95,545.49</b>	<b>\$ 109,833.00</b>	<b>53,989</b>
5,040.00	5,040.00	5,292 Standard 5% increase in lease
<b>\$ 122,033.83</b>	<b>\$ 139,437.00</b>	<b>84,161</b>
<b>\$ 0.00</b>	<b>\$ 10,563.00</b>	<b>\$ 0.00</b>
<b>\$ 0.00</b>	<b>\$ 10,563.00</b>	<b>\$ 0.00</b>

# French Quarter Man Profit and

	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024
<b>Income</b>						
<b>Total Income</b>						
<b>Gross Profit</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Expenses</b>						
<b>Legal &amp; Professional Fees</b>						
Program / Project Manager						
<b>Total Legal &amp; Professional Fees</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Repair Cost</b>						
<b>Payroll Expenses</b>						
Employee Benefits						
Payroll						
Processing Fees						
Taxes						
Worker's Compensation						
<b>Total Payroll Expenses</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Total Expenses</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Net Operating Income</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>Net Income</b>	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

**agement District**  
**| Loss**

		PROJECTE		PROJECTE		PROJECTE		PROJECTE		Proj / Budget
Jul 2024	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Total				
		1,750,000.00								\$ 1,750,000.00
\$ 0.00	\$ 0.00	\$ 1,750,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,750,000.00
		25,000.00								25,000.00
	1,328.25									1,328.25
\$ 0.00	\$ 1,328.25	\$ 25,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 26,328.25
			\$ 250,000.00	\$ 250,000.00	\$ 250,000.00					750,000.00
										0.00
	72.85									72.85
	1,279.23									1,279.23
	6.79									6.79
	102.34									102.34
	12.79									12.79
\$ 0.00	\$ 1,474.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 1,474.00
\$ 0.00	\$ 2,802.25	\$ 25,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 250,000.00	\$ 777,802.25
\$ 0.00	-\$ 2,802.25	\$ 1,725,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	\$ 972,197.75
\$ 0.00	-\$ 2,802.25	\$ 1,725,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	-\$ 250,000.00	\$ 972,197.75

AM GMT-7 - Accrual Basis

2025

**Budget**

\$	0.00
\$	0.00

GNO services

Assumes no time to be incurred by Streetlight

\$	0.00
\$	972,197.75

No basis - put all other cost into repairs

Assumes no time to be incurred by Streetlight

Assumes no time to be incurred by Streetlight

Assumes no time to be incurred by Streetlight

Assumes no time to be incurred by Streetlight

Assumes no time to be incurred by Streetlight

\$	0.00
\$	972,197.75
-\$	972,197.75
-\$	972,197.75

# French Qu

Je

	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24
<b>Income</b>				
Admin. Fees	10,000.00	10,000.00	10,000.00	10,000.00
Awards				
Charitable Donations				
Contract Revenue	75,000.00			
Interest Income				72.40
Membership Dues Admin Fee				
<b>Total Income</b>	<b>\$ 85,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,072.40</b>
<b>Gross Profit</b>	<b>\$ 85,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,000.00</b>	<b>\$ 10,072.40</b>
<b>Expenses</b>				
Advertising				
Bank Charges & Fees				
Conference & Meeting Expenses				
Conferences and meetings				
Parking	6.35	6.35	-12.7	12.7
Travel				882.62
<b>Total Conference &amp; Meeting Expenses</b>	<b>\$ 6.35</b>	<b>\$ 6.35</b>	<b>-\$ 12.70</b>	<b>\$ 895.32</b>
Insurance	607.11	607.11	607.11	607.11
Interest Paid	49.27	18.29	19.48	17.01
Legal & Professional Fees				
Accounting Fees	595.00	986.00	578.00	850.00
Audit Fees		6,300.00	0.00	
Legal				
Website	87.08	87.08	87.08	1,087.08
<b>Total Legal &amp; Professional Fees</b>	<b>\$ 682.08</b>	<b>\$ 7,373.08</b>	<b>\$ 665.08</b>	<b>\$ 1,937.08</b>
Marketing				\$ 400.00
Office Supplies & Software	-314.45	772.63	-239.47	345.11
Payroll Expenses				
Employee Benefits	357.59	531.18	941.48	406.36
Payroll	-3,530.43	6,700.92	-2,559.71	-916.24
Processing Fees	37.05	47.12	21.18	54.98
Taxes	129.61	515.55	-282.31	-137.8

<b>Worker's Compensation</b>	-27.03	-49.41	-81.19	-65.31
<b>Total Payroll Expenses</b>	<b>-\$ 3,033.21</b>	<b>\$ 7,745.36</b>	<b>-\$ 1,960.55</b>	<b>-\$ 658.01</b>
<b>Rent</b>	20.00	-20.00	0.00	0.00
<b>Memberships</b>				
<b>Utilities</b>				
<b>Email</b>	24.00	24.00	24.00	25.54
<b>Telephone</b>	96.01	118.99	96.01	96.01
<b>Total Utilities</b>	<b>\$ 120.01</b>	<b>\$ 142.99</b>	<b>\$ 120.01</b>	<b>\$ 121.55</b>
<b>Total Expenses</b>	<b>-\$ 1,862.84</b>	<b>\$ 16,645.81</b>	<b>-\$ 801.04</b>	<b>\$ 3,665.17</b>
<b>Net Operating Income</b>	<b>\$ 86,862.84</b>	<b>-\$ 6,645.81</b>	<b>\$ 10,801.04</b>	<b>\$ 6,407.23</b>
<b>Net Income</b>	<b>\$ 86,862.84</b>	<b>-\$ 6,645.81</b>	<b>\$ 10,801.04</b>	<b>\$ 6,407.23</b>



# arter Management District Profit and Loss

January - December 2024

ACTUAL May-24	ACTUAL Jun-24	ACTUAL Jul-24	ACTUAL Aug-24	FORECAST Sep-24	FORECAST Oct-24	FORECAST Nov-24	FORECAST Dec-24
10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00
120.00			500.00				
	0.00		75,000.00				
1,396.81	1,357.07	1,394.06	1,401.14	1,377.00	1,377.00	1,377.00	1,377.00
							500.00
<b>\$ 11,516.81</b>	<b>\$ 11,357.07</b>	<b>\$ 11,394.06</b>	<b>\$ 86,901.14</b>	<b>\$ 11,377.00</b>	<b>\$ 11,377.00</b>	<b>\$ 11,377.00</b>	<b>\$ 11,877.00</b>
<b>\$ 11,516.81</b>	<b>\$ 11,357.07</b>	<b>\$ 11,394.06</b>	<b>\$ 86,901.14</b>	<b>\$ 11,377.00</b>	<b>\$ 11,377.00</b>	<b>\$ 11,377.00</b>	<b>\$ 11,877.00</b>
					250		
	35	19.31					
	35.92				1200		
0	6.35	11.9	9.84	9.84	11.9	11.9	11.9
						400	250
<b>\$ 0.00</b>	<b>\$ 42.27</b>	<b>\$ 11.90</b>	<b>\$ 9.84</b>	<b>\$ 9.84</b>	<b>\$ 1,211.90</b>	<b>\$ 411.90</b>	<b>\$ 261.90</b>
607.11	607.11	607.11	607.11	607.11	607.11	681.00	681.00
	29.49						
705.50	612.00	612.00	2,193.00	1,000.00	1,000.00	1,000.00	1,000.00
	10,300.00						
		2,093.50					2,500.00
87.08	87.08	87.08	87.08	87.08	87.08	87.08	87.08
<b>\$ 792.58</b>	<b>\$ 10,999.08</b>	<b>\$ 2,792.58</b>	<b>\$ 2,280.08</b>	<b>\$ 1,087.08</b>	<b>\$ 1,087.08</b>	<b>\$ 1,087.08</b>	<b>\$ 3,587.08</b>
5,588.58	1,716.15	1,151.38	1675.98	700	700	700	700
342.13	384.75	375.67	878.28	375.67	878.28	375.67	878.28
-2,320.63	-1,278.65	452.14	3,792.26	452.14	3792.26	452.14	3792.26
43.66	60.78	59.58	47.11	59.58	47.11	59.58	47.11
-250.18	-166.8	-28.33	206.63	-28.33	206.63	-28.33	206.63

	-79.34	-68.91	-32.59	-72.74	-32.59	-72.74	-32.59	-72.74
<b>-\$</b>	<b>2,264.36</b>	<b>-\$ 1,068.83</b>	<b>\$ 826.47</b>	<b>\$ 4,851.54</b>	<b>\$ 826.47</b>	<b>\$ 4,851.54</b>	<b>\$ 826.47</b>	<b>\$ 4,851.54</b>
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
			300.00	-150.00				
	36.48	43.20	43.20	43.20	43.20	43.20	43.20	43.20
	95.76	336.44	227.34	186.91	95.76	95.76	95.76	95.76
<b>\$</b>	<b>132.24</b>	<b>\$ 379.64</b>	<b>\$ 270.54</b>	<b>\$ 230.11</b>	<b>\$ 138.96</b>	<b>\$ 138.96</b>	<b>\$ 138.96</b>	<b>\$ 138.96</b>
<b>\$</b>	<b>4,856.15</b>	<b>\$ 12,739.91</b>	<b>\$ 5,979.29</b>	<b>\$ 9,504.66</b>	<b>\$ 3,369.46</b>	<b>\$ 8,846.59</b>	<b>\$ 3,845.41</b>	<b>\$ 10,220.48</b>
<b>\$</b>	<b>6,660.66</b>	<b>-\$ 1,382.84</b>	<b>\$ 5,414.77</b>	<b>\$ 77,396.48</b>	<b>\$ 8,007.54</b>	<b>\$ 2,530.41</b>	<b>\$ 7,531.59</b>	<b>\$ 1,656.52</b>
<b>\$</b>	<b>6,660.66</b>	<b>-\$ 1,382.84</b>	<b>\$ 5,414.77</b>	<b>\$ 77,396.48</b>	<b>\$ 8,007.54</b>	<b>\$ 2,530.41</b>	<b>\$ 7,531.59</b>	<b>\$ 1,656.52</b>

Total	Budget 2024	Budget 2025	
120,000.00	120,000.00	120,000	Assumes new agreement
500.00		0	
120.00			
150,000.00	150,000.00	150,000	Assumes new agreement
11,129.48		11,200	SALY
500.00	500.00	500	
<b>\$ 282,249.48</b>	<b>\$ 270,500.00</b>	<b>281,700</b>	
<b>\$ 282,249.48</b>	<b>\$ 270,500.00</b>	<b>281,700</b>	
250.00	1,600.00	1,600	25 budget SALY
54.31	200.00	200	25 budget SALY
0.00			
1,235.92	4,226.00	4,300	25 budget SALY
86.33	298.00	300	26 budget SALY
1,532.62	2,826.00	2,900	27 budget SALY
<b>\$ 2,854.87</b>	<b>\$ 7,350.00</b>	<b>7,500</b>	
7,433.10	10,000.00	8,310	2024 proj includes 10% in last two month (new policy :
133.54			
0.00			
11,131.50	8,820.00	12,000	\$1k per month thru Oper 25 based per auditor - not including \$7,500 for single
16,600.00	15,500.00	17,450	audit
4,593.50	5,000.00	5,500	Assume 10% increase from prior year
2,044.96	1,600.00	1,200	Based on 2024 forecast less one time charge from Fro
<b>\$ 34,369.96</b>	<b>\$ 30,920.00</b>	<b>36,150</b>	
400.00			
13,495.91	2,400.00	8,400	Budget based on Sept. reoccurring charges x 12
0.00			
6,725.34	4,859.00		2024 Forecast - assumes replacement hired in September <b>2024 Forecast - assumes replacement hired in September / '25 based on time allocation - see Personnel tab</b>
8,828.46	62,504.00	34,553	2024 Forecast - assumes replacement hired in September
584.84	483.00		2024 Forecast - assumes replacement hired in September
342.97	5,000.00		2024 Forecast - assumes replacement hired in September

-687.18	375.00	
<b>\$ 15,794.43</b>	<b>\$ 73,221.00</b>	<b>34,553</b>
0.00	5040	2,646
150.00		
0.00		
436.42	343	480
1,636.51	1438	1,800
<b>\$ 2,072.93</b>	<b>\$ 1,781.00</b>	<b>2,280</b>
<b>\$ 77,009.05</b>	<b>\$ 132,512.00</b>	<b>101,639</b>
<b>\$ 205,240.43</b>	<b>\$ 137,988.00</b>	<b>180,061</b>
<b>\$ 205,240.43</b>	<b>\$ 137,988.00</b>	<b>180,061</b>

2024 Forecast - assumes  
replacement hired in  
September

\$420 \*5% \* 6 months (july-dec  
- grant runs out that pays for  
1/2 the rent)

Assumes 10% increase from  
'24 projection  
Assumes 10% increase from  
'24 projection

starts)

ont Row

**French Quarter Management District  
Profit and Loss**

	January - December 2024												Original Budget 2024	Budget 2,025	
	ACTUAL Jan-24	ACTUAL Feb-24	ACTUAL Mar-24	ACTUAL Apr-24	ACTUAL May-24	ACTUAL Jun-24	ACTUAL Jul-24	ACTUAL Aug-24	FORECAST Sep-24	FORECAST Oct-24	FORECAST Nov-24	FORECAST Dec-24			Total
<b>Income</b>															
Contract Revenue	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00	1,200,000.00	1200000	1,200,000 SALY
Interest Income				74.75	1,219.01	1,297.91	1,348.13	1,417.07	1,417.07	1,417.07	1,348.13	1,348.13	10,887.27	0	11,000 SALY
<b>Total Income</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,074.75</b>	<b>\$ 101,219.01</b>	<b>\$ 101,297.91</b>	<b>\$ 101,348.13</b>	<b>\$ 101,417.07</b>	<b>\$ 101,417.07</b>	<b>\$ 101,417.07</b>	<b>\$ 101,348.13</b>	<b>\$ 101,348.13</b>	<b>\$ 1,210,887.27</b>	<b>\$ 1,200,000.00</b>	<b>1,211,000</b>
<b>Gross Profit</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,000.00</b>	<b>\$ 100,074.75</b>	<b>\$ 101,219.01</b>	<b>\$ 101,297.91</b>	<b>\$ 101,348.13</b>	<b>\$ 101,417.07</b>	<b>\$ 101,417.07</b>	<b>\$ 101,417.07</b>	<b>\$ 101,348.13</b>	<b>\$ 101,348.13</b>	<b>\$ 1,210,887.27</b>	<b>\$ 1,200,000.00</b>	<b>1,211,000</b>
<b>Expenses</b>															
Admin Fee - FQMD	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00	120,000.00	120,000 SALY
Advertising													0.00	-	
Insurance		1,045.05		253.26	253.26	253.26	253.26	253.26	253.26	253.26	253.26	253.26	3,324.39	4,213.00	3,700 10% increase from projected 2024
Legal													0.00	-	
Office Supplies & Software	435.00	405.00	415.00	425.00	415.00	435.00	425.00	0.00	503.00	503.00	503.00	503.00	4,967.00	5,882.00	5,500 10% increase from projected 2024
Patrol Expenses															
Mobile Data Charges	211.87	226.09	183.76	183.85	219.98	215.47	224.33	214.94	224.33	224.33	224.33	224.33	2,577.61	2,808.00	2,800 10% increase from projected 2024
Police Patrols	54,398.82	74,184.70	72,569.99	77,993.25	70,516.07	75,242.68	72,806.41	79,660.10	70,699.20	70,699.20	70,699.20	106,048.80	895,518.42	889,442.00	900,000 SALY
Security Administration	6,480.00	14,400.00	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	9,600.00	17,520.00	124,800.00	168,480.00	124,800 SALY
<b>Total Patrol Expenses</b>	<b>\$ 61,090.69</b>	<b>\$ 88,810.79</b>	<b>\$ 82,353.75</b>	<b>\$ 87,777.10</b>	<b>\$ 80,336.05</b>	<b>\$ 85,058.15</b>	<b>\$ 82,630.74</b>	<b>\$ 89,475.04</b>	<b>\$ 80,523.53</b>	<b>\$ 80,523.53</b>	<b>\$ 80,523.53</b>	<b>\$ 123,793.13</b>	<b>\$ 1,022,896.03</b>	<b>\$ 1,060,730.00</b>	<b>1,027,600</b>
Programming															
Public Safety															
<b>Total Programming</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,702.50</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 1,702.50</b>	<b>\$ 0.00</b>	
<b>Total Expenses</b>	<b>\$ 71,525.69</b>	<b>\$ 100,260.84</b>	<b>\$ 92,768.75</b>	<b>\$ 98,455.36</b>	<b>\$ 91,004.31</b>	<b>\$ 97,448.91</b>	<b>\$ 93,309.00</b>	<b>\$ 99,728.30</b>	<b>\$ 91,279.79</b>	<b>\$ 91,279.79</b>	<b>\$ 91,279.79</b>	<b>\$ 134,649.39</b>	<b>\$ 1,152,889.92</b>	<b>\$ 1,190,825.00</b>	<b>1,156,800</b>
<b>Net Operating Income</b>	<b>\$ 28,474.31</b>	<b>\$ 260.84</b>	<b>\$ 7,231.25</b>	<b>\$ 1,619.39</b>	<b>\$ 10,214.70</b>	<b>\$ 3,849.00</b>	<b>\$ 8,039.13</b>	<b>\$ 1,688.77</b>	<b>\$ 10,137.28</b>	<b>\$ 10,137.28</b>	<b>\$ 10,068.34</b>	<b>\$ 33,201.26</b>	<b>\$ 57,997.35</b>	<b>\$ 9,175.00</b>	<b>54,200</b>
<b>Net Income</b>	<b>\$ 28,474.31</b>	<b>\$ 260.84</b>	<b>\$ 7,231.25</b>	<b>\$ 1,619.39</b>	<b>\$ 10,214.70</b>	<b>\$ 3,849.00</b>	<b>\$ 8,039.13</b>	<b>\$ 1,688.77</b>	<b>\$ 10,137.28</b>	<b>\$ 10,137.28</b>	<b>\$ 10,068.34</b>	<b>\$ 33,201.26</b>	<b>\$ 57,997.35</b>	<b>\$ 9,175.00</b>	<b>54,200</b>
	2	3	2	2	2	2	2	2	2	2	2	3	26		

# 2025 PERSONNEL BUDGET

Position	Salary	Benefits	Payroll Taxes
	*Adjustment per OGB		
	0.0%	5%	7.65%
Executive Director	104,251	5,213	7,975
Coordinator	51,250	5,213	3,921
	-		
<b>Total Personnel Costs</b>	<b>155,501</b>	<b>10,425</b>	<b>11,896</b>

\* Rate changes TBD

# 2024 PERSONNEL BUDGET

Position	Salary	Benefits	Payroll Taxes
	*Adjustment per OGB		
	3.0%	5%	8%
Executive Director	104,251	5,213	8,340
Coordinator	51,250	5,213	4,100
<b>Total Personnel Costs</b>	<b>155,501</b>	<b>10,425</b>	<b>12,440</b>

Thru pay period ending 9/12/24

	Wage	EE Health	EE HAS
Executive Director	76,607.04	2,395.98	7,525.00
Per pay period	4,009.55	126.49	278.92
No. of remaining pay periods	8.00	8.00	8.00
Estimated remaining cost	32,076.40	1,011.92	2,231.36
Projected 2024 Executive Director	108,683.44	3,407.90	9,756.36
Coordinator	37,423.03	691.02	869.03
Per pay period	1,971.15	36.33	46.15
No. of remaining pay periods	8.00	8.00	8.00
Estimated remaining cost	15,769.20	290.64	369.20
Projected 2024 Executive Director	53,192.23	981.66	1,238.23
Total 2024 Cost	161,875.67	4,389.56	10,994.59

			<b>Budget Category</b>				
<b>Workers Comp Insurance</b>	<b>Payroll Process</b>	<b>Total Payroll Expense</b>	<b>Operating</b>	<b>FQEDD Admin</b>	<b>Appropriations</b>	<b>OJP Burns</b>	<b>TOTAL BUDGET</b>
<b>0.6%</b>			<b>19%</b>	<b>30%</b>	<b>30%</b>	<b>21%</b>	100%
626	1,104	119,168	22,880	35,750	35,750	24,787	119,168
308	104	60,795	11,673	18,238	18,238	12,645	60,795
-	-	-	-	-	-	-	-
<b>933</b>	<b>1,208</b>	<b>179,963</b>	<b>34,553</b>	<b>53,989</b>	<b>53,989</b>	<b>37,432</b>	<b>179,963</b>

- Remainder

			<b>FUNDING SOURCE</b>				
<b>Workers Comp Insurance</b>	<b>Payroll Process</b>	<b>Total Payroll Expense</b>	<b>NO&amp;Co MOU</b>	<b>FQEDD CEA</b>	<b>FQMA CEA</b>	<b>NO&amp;Co UQP</b>	<b>TOTAL BUDGET</b>
<b>0.6%</b>			<b>150,000</b>	<b>150,000</b>	<b>500</b>		<b>300,500</b>
			<b>40%</b>	<b>60%</b>			
626	1,104	119,533	47,313	71,720	500	-	119,533
308	104	60,974	24,390	36,584	-	-	60,974
<b>933</b>	<b>1,208</b>	<b>180,507</b>	<b>71,703</b>	<b>108,304</b>	<b>500</b>	<b>-</b>	<b>180,507</b>

ER Health	ER HSA	ER PR Tax
3,773.64	775.00	5,225.11
199.22		275.88
8.00		8.70
1,593.76	-	2,400.16
5,367.40	775.00	7,625.27
2,074.38	775.00	2,867.13
109.06		144.49
8.00		8.70
872.48	-	1,257.06
2,946.86	775.00	4,124.19
8,314.26	1,550.00	11,749.46





# Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

<b>Name and Address of Recipient:</b>		NEW ORLEANS COMMUNITY SUPPORT FOUNDATION 919 SAINT CHARLES AVE	
<b>City, State and Zip:</b>		NEW ORLEANS, LA 70130	
<b>Recipient UEI:</b>		QWY1PHH6GLS9	
<b>Project Title:</b> Greater New Orleans Police Patrol Enhancement		<b>Award Number:</b> 15PBJA-24-GG-00359-BRND	
<b>Solicitation Title:</b> BJA FY24 Invited to Apply- Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program			
<b>Federal Award Amount:</b> USD963,000.00		<b>Federal Award Date:</b> 8/15/24	
<b>Awarding Agency:</b>		Office of Justice Programs Bureau of Justice Assistance	
<b>Funding Instrument Type:</b>		Grant	
<b>Opportunity Category:</b> D			
<b>Assistance Listing:</b> 16.753 - Congressionally Recommended Awards			
<b>Project Period Start Date:</b> 9/1/24		<b>Project Period End Date:</b> 8/31/25	
<b>Budget Period Start Date:</b> 9/1/24		<b>Budget Period End Date:</b> 8/31/25	
<b>Project Description:</b>			
<p>The New Orleans Community Support Foundation (the Foundation) respectfully requests a grant in the amount of \$963,000 for supplemental French Quarter police patrols and general safety/quality of life improvements, in an effort to keep New Orleans' French Quarter neighborhood as safe and clean as possible for residents and visitors alike to ensure the overall vitality, safety, and preservation of this critical city asset.</p> <p>The Foundation will utilize this funding to formally partner with the French Quarter Management District (FQMD) to expand their ongoing initiative of providing ongoing, long-term security patrols to supplement the coverage of the New Orleans Police Department's (NOPD) Eighth District.</p> <p>For over ten years, FQMD has successfully overseen supplemental Police Patrols in the French Quarter. Based on the transparent and accountable administration of these patrols by the FQMD, we will utilize Byrne funds to expand the Upper Quarter Patrol (UQP), previously funded by private parties.</p>			

## **Award Letter**

August 15, 2024

Dear Eric Seling,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by NEW ORLEANS COMMUNITY SUPPORT FOUNDATION for an award under the funding opportunity entitled 2024 BJA FY24 Invited to Apply- Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program. The approved award amount is \$963,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Brent J. Cohen  
Acting Assistant Attorney General

### **Office for Civil Rights Notice for All Recipients**

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) enforces federal civil rights laws and other provisions that prohibit discrimination by recipients of federal financial assistance from OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW).

Several civil rights laws, including Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance (recipients) to give assurances that they will comply with those laws. Taken together, these and other civil rights laws prohibit recipients from discriminating in the provision of services and employment because of race, color, national origin, religion, disability, and sex or from discriminating in the provision of services on the bases of age.

Some recipients of DOJ financial assistance have additional obligations to comply with other applicable nondiscrimination provisions like the Omnibus Crime Control and Safe Streets Act of 1968, which prohibits

discrimination on the basis of religion in addition to race, color, national origin, and sex. Recipients may also have related requirements regarding the development and implementation of equal employment opportunity programs.

OCR provides technical assistance, training, and other resources to help recipients comply with civil rights obligations. Further, OCR administratively enforces civil rights laws and nondiscrimination provisions by investigating DOJ recipients that are the subject of discrimination complaints. In addition, OCR conducts compliance reviews of DOJ recipients based on regulatory criteria. These investigations and compliance reviews permit OCR to evaluate whether DOJ recipients are providing services to the public and engaging in employment practices in a nondiscriminatory manner.

For more information about OCR, your civil rights and nondiscrimination responsibilities, how to notify your employees or beneficiaries of their civil rights protections and responsibilities and how to file a complaint, as well as technical assistance, training, and other resources, please visit [www.ojp.gov/program/civil-rights-office/outreach](http://www.ojp.gov/program/civil-rights-office/outreach). If you would like OCR to assist you in fulfilling your civil rights or nondiscrimination responsibilities, please contact us at [askOCR@ojp.usdoj.gov](mailto:askOCR@ojp.usdoj.gov) or [www.ojp.gov/program/civil-rights-office/about#ocr-contacts](http://www.ojp.gov/program/civil-rights-office/about#ocr-contacts).

## Memorandum Regarding NEPA

### NEPA Letter Type

OJP - Additional Information Required

### NEPA Letter

The scope or location of the proposed project is such that it may not qualify for a categorical exclusion as contained in Appendix D to Part 61 of Title 28 of the Code of Federal Regulations. As such, prior to initiation of the project, the grantee may need to complete an Environmental Assessment (EA) and/or an Environmental Impact Statement (EIS).

Additional information is needed to determine if any of the following activities will be conducted as a result of this award, whether under the Office of Justice Programs federal action or a related third-party action:

- (1) New construction
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species
- (3) A renovation that will change the basic prior use of a facility or significantly change its size
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment
- (5) Implementation of a program involving the use of chemicals (including the identification, seizure, or closure of clandestine methamphetamine laboratories)

For more information about NEPA requirements, including which projects may qualify for categorical exclusions, and the preparation of an environmental review documents, please see

<https://bja.ojp.gov/national-environmental-policy-act-nepa-guidance>.

Questions about this determination may be directed to your grant manager or Orbin Terry, Environmental Coordinator for the Bureau of Justice Assistance.

### NEPA Coordinator

#### First Name

Orbin

#### Middle Name

#### Last Name

Terry

## Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

## Recipient Information

### Recipient Name

NEW ORLEANS COMMUNITY SUPPORT  
FOUNDATION

### UEI

QWY1PHH6GLS9

### Street 1

919 SAINT CHARLES AVE

### Street 2

### City

NEW ORLEANS

### State/U.S. Territory

Louisiana

### Zip/Postal Code

70130

### Country

United States

### County/Parish

### Province

## Award Details

### Federal Award Date

8/15/24

### Award Type

Initial

### Award Number

15PBJA-24-GG-00359-BRND

### Supplement Number

00

### Federal Award Amount

USD963,000.00

### Funding Instrument Type

Grant

### Assistance Listing Number

16.753

### Assistance Listings Program Title

Congressionally Recommended Awards

### Statutory Authority

Department of Justice Appropriations Act, 2024 (Pub. L. No. 118-42, 138 Stat. 25, 146-47)

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## Project Information

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

**Solicitation Title**

2024 BJA FY24 Invited to Apply- Byrne Discretionary Community Project Grants/Byrne Discretionary Grants Program

**Awarding Agency**

OJP

**Program Office**

BJA

**Application Number**

GRANT14151774

**Grant Manager Name**

Elizabeth White

**Phone Number**

[202-598-7402](tel:202-598-7402)

**E-mail Address**

Elizabeth.White3@usdoj.gov

**Project Title**

Greater New Orleans Police Patrol Enhancement

**Performance Period Start**

**Date**

09/01/2024

**Performance Period End Date**

08/31/2025

**Budget Period Start Date**

09/01/2024

**Budget Period End Date**

08/31/2025

**Project Description**

The New Orleans Community Support Foundation (the Foundation) respectfully requests a grant in the amount of \$963,000 for supplemental French Quarter police patrols and general safety/quality of life improvements, in an effort to keep New Orleans' French Quarter neighborhood as safe and clean as possible for residents and visitors alike to ensure the overall vitality, safety, and preservation of this critical city asset.

The Foundation will utilize this funding to formally partner with the French Quarter Management District (FQMD) to expand their ongoing initiative of providing ongoing, long-term security patrols to supplement the coverage of the New Orleans Police Department's (NOPD) Eighth District.

For over ten years, FQMD has successfully overseen supplemental Police Patrols in the French Quarter. Based on the transparent and accountable administration of these patrols by the FQMD, we will utilize Byrne funds to expand the Upper Quarter Patrol (UQP), previously funded by private parties.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

**Financial Information**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

The recipient budget is currently under review.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

## **Award Conditions**

**This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.**

1

Meaningful access requirement for individuals with limited English proficiency

The recipient, and any subrecipient at any tier, must take reasonable steps to ensure that individuals with limited English proficiency (LEP) have meaningful access to their programs and activities to comply with Title VI of the Civil Rights Act of 1964 (Title VI), which prohibits discrimination on the basis of national origin, including discrimination against individuals with LEP. Such steps may require providing language assistance services, such as interpretation or translation services. The Department of Justice guidance on compliance with this requirement may be found at "Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons" (67 Fed. Reg. 41455-41472) (<https://www.federalregister.gov/d/02-15207>) and is incorporated by reference here.

2

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2024)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY24AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

3

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" ([ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm](http://ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm)), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other

legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

## 4

### Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

## 5

### Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this award from OJP.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.334.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

## 6

### Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

## 7

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

Recipients and subrecipients that provide social services under this award must give written notice to beneficiaries and prospective beneficiaries prior to the provision of services (if practicable) which shall include language substantially similar to the language in 28 CFR Part 38, Appendix C, sections (1) through (4). A sample written notice may be found at <https://www.ojp.gov/program/civil-rights-office/partnerships-faith-based-and-other-neighborhood-organizations>.

In certain instances, a faith-based or religious organization may be able to take religion into account when making hiring decisions, provided it satisfies certain requirements. For more information, please see <https://www.ojp.gov/funding/explore/legaloverview2024/civilrightsrequirements>.

## 8

### Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

## 9

### Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

## 10

### Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

## 11

### Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ



## 12

### Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

Among other items, 28 C.F.R. § 42.106(d), 28 C.F.R. § 42.405(c), and 28 C.F.R. § 42.505(f) contain notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

## 13

### Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

## 14

### Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

## 15

### Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

## 2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

## 3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

## 4. Rules of construction

### A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

### B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify ([www.e-verify.gov](http://www.e-verify.gov)), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). E-Verify employer agents can email E-Verify at [E-VerifyEmployerAgent@dhs.gov](mailto:E-VerifyEmployerAgent@dhs.gov).

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

## 16

### Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

## 17

## Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

## 18

### Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

## 19

## OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://www.ojp.gov/funding/implement/training-guiding-principles-grantees-and-subgrantees>.

### 20

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.

### 21

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

### 22

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2021, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

### 23

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

## 24

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

## 25

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

## 26

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

## 27

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal

Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## 28

Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards

Consistent with Executive Order 14074, "Advancing Effective, Accountable Policing and Criminal Justice Practices To Enhance Public Trust and Public Safety," OJP has prohibited the use of federal funds under this award for purchases or transfers of specified equipment by law enforcement agencies. In addition, OJP requires the recipient, and any subrecipient ("subgrantee") at any tier, to put in place specified controls prior to using federal funds under this award to acquire or transfer any property identified on the "controlled equipment" list. The details of the requirement are posted on the OJP web site at <https://www.ojp.gov/funding/explore/prohibited-and-controlled-equipment> (Award condition: Compliance with restrictions on the use of federal funds--prohibited and controlled equipment under OJP awards), and are incorporated by reference here.

## 29

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

## 30

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

## 31

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

Among other items, 28 C.F.R. § 54.140 contains notice requirements that covered recipients must follow regarding the dissemination of information regarding federal nondiscrimination requirements.

## 32

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

## 33

Verification and updating of recipient contact information

The recipient must verify its Grant Award Administrator, Financial Manager, and Authorized Representative contact information in JustGrants, including telephone number and e-mail address. If any information is incorrect or has changed, the award recipient's Entity Administrator must make changes to contact information through DIAMD. Instructions on how to update contact information in JustGrants can be found at <https://justicegrants.usdoj.gov/training/training-entity-management>.

## 34

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

## 35

Body-worn cameras, policies and procedures

In accepting this award, the recipient agrees not to use award funds for purchases of body-worn cameras or related expenses for any agency unless that agency has policies and procedures in place that reinforce appropriate agency Use of Force policies and training and address technology usage, evidence acquisition, data storage and retention, as well as privacy issues, accountability and discipline.

## 36

Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards, and is listed on the NIJ Compliant Body Armor Model List. In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information and the NIJ Compliant Body Armor List may be found by following the links located on the NIJ Body Armor page: <https://nij.ojp.gov/topics/equipment-and-technology/body-armor>. In addition, if recipient uses funds under this award to purchase body armor, the recipient is strongly encouraged to have a "mandatory wear" policy in effect. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

## 37

The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with

BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

## 38

Any written, visual, or audio publications funded in whole or in part under this award, with the exception of press releases, shall contain the following statements: "This project was supported by Grant No. <AWARD\_NUMBER> awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.

## 39

Any Web site that is funded in whole or in part under this award must include the following statement on the home page, on all major entry pages (i.e., pages (exclusive of documents) whose primary purpose is to navigate the user to interior content), and on any pages from which a visitor may access or use a Web-based service, including any pages that provide results or outputs from the service: "This Web site is funded in whole or in part through a grant from the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. Neither the U.S. Department of Justice nor any of its components operate, control, are responsible for, or necessarily endorse, this Web site (including, without limitation, its content, technical infrastructure, and policies, and any services or tools provided)." The full text of the foregoing statement must be clearly visible on the home page. On other pages, the statement may be included through a link, entitled "Notice of Federal Funding and Federal Disclaimer," to the full text of the statement.

## 40

### Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

## 41

The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

## 42

### Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

## 43

### Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such



funds.

## 44

The recipient agrees that no funds under this grant award (including via subcontract or subaward, at any tier) may be used for unmanned aircraft systems (UAS), which includes unmanned aircraft vehicles (UAV), or for any accompanying accessories to support UAS.

## 45

### Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

## 46

### Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: [https://it.ojp.gov/gsp\\_grantcondition](https://it.ojp.gov/gsp_grantcondition). The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

## 47

In accepting this award, the recipient agrees that grant funds cannot be used for Facial Recognition Technology (FRT) unless the recipient has policies and procedures in place to ensure that the FRT will be utilized in an appropriate and responsible manner that promotes public safety, and protects privacy, civil rights, and civil liberties and complies with all applicable provisions of the U.S. Constitution, including the Fourth Amendment's protection against unreasonable searches and seizures and the First Amendment's freedom of association and speech, as well as other laws and regulations. Recipients utilizing funds for FRT must make such policies and procedures available to DOJ upon request.

## 48

The recipient agrees that it will submit quarterly financial status reports (the SF 425 Federal Financial Report) to OJP in JustGrants, no later than the deadlines set out in the DOJ Financial Guide and the JustGrants guidance (typically 30 days after the end of each calendar quarter). Delinquent reports may lead to funds being frozen and other remedies.

## 49

The recipient shall submit semiannual performance reports. Performance reports shall be submitted within 30 days after the end of the reporting periods, which are June 30 and December 31, for the life of the award. These reports will be submitted to the Office of Justice Programs, on-line through the Internet at <https://justgrants.usdoj.gov>

## 50

As of the first day of the period of performance for the award, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum, all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)).

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

## 51

### Limit on use of grant funds for grantees' employees' salaries

With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

## 52

### Recipient integrity and performance matters: Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS

The recipient must comply with any and all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this OJP award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIIS").

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

## 53

The recipient agrees to promptly provide, upon request, financial or programmatic-related documentation related to this award, including documentation of expenditures and achievements. The recipient understands that it will be subject to additional financial and programmatic in-depth or on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring. The recipient agrees to develop or maintain effective internal controls to manage federal awards (see 2 C.F.R. 200.303) and effective financial management policies and procedures to manage federal awards (see 2 C.F.R. 200.302).

## 54

The recipient's budget (and budget narrative) is pending clearance by OJP.

Prior to budget clearance (and unless there is a more restrictive condition on this award, in which case the terms of that more restrictive condition apply): The recipient may not obligate, expend, or drawdown more than 10% of the award. Pre-clearance obligations, expenditures, and drawdowns may be disallowed if not in compliance with program requirements.

The recipient should be judicious in using award funds prior to budget clearance. Generally, OJP expects that recipients (depending on the specific project scope) may need to advertise for award-funded positions, pay personnel and fringe benefits for positions budgeted under the award, plan for project activities, attend training and pay training-related travel necessary to begin the award project, and engage in other limited activities conducted by recipient staff (i.e., generally not requiring a subaward or procurement contract under an award).

OJP will issue an Award Condition Modification upon budget clearance.

## 55

Withholding of funds: Completion of "OJP financial management and grant administration training" required

The recipient may not obligate, expend, or draw down more than 10% of the award funds until-- (1) OJP determines that the recipient's Grant Award Administrator and all Financial Managers for this award have successfully completed an "OJP financial management and grant administration training" on or after January 1, 2021, and (2) OJP issues an Award Condition Modification (ACM) to modify or remove this condition.

Once both the Grant Award Administrator and Financial Manager have successfully completed the training required by this condition, the recipient may contact the designated grant manager for the award to request initiation of an ACM to remove this condition. Obligations, expenditures, and drawdowns prior to the ACM are made at the recipient's risk and may be disallowed if not in compliance with program requirements or approved budget.

A list of the OJP trainings that OJP will consider an "OJP financial management and grant administration training" for purposes of this condition is available at <https://onlinegfmt.training.ojp.gov/>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

## 56

The recipient agrees to comply with all Federal, State, and local environmental laws and regulations applicable to the development and implementation of the activities to be funded under this award.

**Environmental Assessment (EA):** The recipient agrees and understands that funded activities (whether conducted by the recipient or subrecipients or contractors) may require the preparation of an EA as defined by the Council on Environmental Quality's Regulations for implementing the Procedural Provisions of the National Environmental Policy Act (NEPA), found at 40 CFR Part 1500. An EA is a concise public document that briefly provides sufficient analysis for determining whether to prepare an environmental impact statement (EIS) or a finding of no significant impact for the proposed activity. If in completing an EA for a proposed activity, potential adverse environmental impacts are identified, the EA will serve as a vehicle for developing either alternative approaches or mitigation measures for avoiding or reducing the identified adverse environmental impacts.

**Modifications:** Throughout the term of this award, the recipient agrees that for any activity that is the subject of a completed EA, it will inform BJA of-- (1) any change(s) that it is considering making to the previously assessed activity that may be relevant to environmental impact; or (2) any proposed new activities or changed circumstances that may require assessment as to environmental impact, such as new activities that involve the use of chemicals or involve construction or major renovation. The recipient will not implement a proposed change or new activity until BJA, with the assistance of the recipient, has determined whether the proposed change or activity (or changed circumstances) will require additional review under NEPA. Approval for implementation will not be unreasonably withheld as long as any requested modification(s) is consistent with eligible program purposes and found acceptable under a BJA-conducted environmental impact review process.

## 57

The recipient is authorized to incur obligations, expend, and draw down funds in an amount not to exceed 25% of the total amount of the award. None of these funds may be used to acquire chemicals, or implement a project involving the use of chemicals such as testing of evidence, or implement a major renovation or construction project, while this condition remains on the award. The recipient is not authorized to incur any additional obligations, or make any additional expenditures or drawdowns until the program office has verified that the recipient has submitted all necessary documentation required to comply with Department of Justice Environmental Impact Review Procedures found at 28 CFR Part 61, Appendix D, OJP has reviewed and approved the documentation, and an Award Condition Modification (ACM) has been issued removing this condition.

[ ]

*I have read and understand the information presented in this section of the Federal Award Instrument.*

---

## Award Acceptance

### Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

**Agency Approval**

<b>Title of Approving Official</b>	<b>Name of Approving Official</b>	<b>Signed Date And Time</b>
Acting Assistant Attorney General	Brent J. Cohen	8/12/24 9:54 AM

**Authorized Representative**

**Entity Acceptance**

**Title of Authorized Entity Official**  
Treasurer

**Signed Date And Time**  
\_\_\_\_\_



**From:** Josh Faubert <jfaubert@ericksenkrentel.com>

**Sent:** Monday, September 9, 2024 12:14 PM

**To:** Karley D. Frankic <kfrankic@fqmd.org>

**Cc:** John Foard <john@jwf-cpa.com>; Frank Zumbo <frank.zumbo@marriott.com>; Jane Cooper <redheadneworleans@gmail.com>

**Subject:** RE: 2024 Audit Estimate

Hi all,

After consultation with Claude, the estimates are as follows:

Audit - \$12,600

SAUP - \$4,850

Keep in mind that the Statewide Agreed-Upon Procedures have not been announced yet. While there is some potential that the AUP procedures will be reduced for entities that had few exceptions in prior years (like FQMD), our current expectation is that the LLA will continue to expand them. The fee quote above assumes that the testing will be somewhat equivalent to the 2023 year.

Solely as an FYI since FQMD is bringing in Federal funds now, the audit fee anticipates that you will NOT need a "single audit"; if you go over \$750,000 in federal expenditures in an year, a single audit would be required in addition to your regular audit. Our minimum fees for single audits are \$7,500.

Thank you,

**Josh Faubert** CPA, CITP | Senior Manager

Direct: 504-484-5550 | Main: 504-486-7275

[jfaubert@ericksenkrentel.com](mailto:jfaubert@ericksenkrentel.com) | [ericksenkrentel.com](http://ericksenkrentel.com)

4227 Canal Street | New Orleans, LA 70119



**ERICKSEN KRENTEL**

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