

French Quarter MANAGEMENT DISTRICT

Board of Commissioners Meeting Minutes

Monday 9 September 2024

2:00 pm

Via Teleconference:

<https://meetings.ringcentral.com/j/2047589217>

Meeting ID: 204 758 9217

Video:

<https://meetings.ringcentral.com/personallink.html>

Audio: +1 (469) 445 0100

Commissioners Present: Jane Cooper, Frank Zumbo, Alex Fein, Christian Pendleton, Heidi Raines, David Bilbe, Steve Caputo, Mamie Gasperecz, Glade Bilby, Christine Bondio, Sue Klein

Commissioners Absent:

Executive Director: Karley Frankic

Coordinator: Shelby Ursu

Guests: Bob Bejarano, Alex Dunkenberger, Pat Tobler, Katie Kolthoff, Michelle Courseault

I. CALL TO ORDER: ROLL CALL: INTRODUCTION OF ATTENDEES – Chair Ms. Cooper called the French Quarter Management District (FQMD) September 9th, 2024 regular meeting to order at 2:00 pm. Ms. Frankic read the agenda as noticed and Ms. Klein called the roll.

II. PUBLIC COMMENT: The Public Comment Policy can be found at <https://www.fqmd.org/publiccomment-policy>. Written public comment may be submitted electronically via email to publiccomments@fqmd.org.
No written public comment was received at the conclusion of the reading of the agenda.

III. BOARD CHAIR’S COMMENTS: Ms. Cooper
Ms. Cooper welcomed the Commissioners and the guests. She thanked Ms. Frankic for her direction, organization, and dedication to the FQMD over the last five years, noting that the FQMD has come far under Ms. Frankic’s leadership. Ms. Cooper informed the Board that she is in the process of hiring a new Executive Director with the help of Ms. Bondio, noting that interviews will begin this Friday. She added that the final step in the interview process will be having the candidate be interviewed by the Executive Committee.

Ms. Cooper reported that the contract for the FQMD Program Manager, Bob Bejarano, has been extended for a year. She thanked Mr. Bejarano for his hard work on the North Rampart Street project as well as his work on the streetlight repairs project.

Ms. Cooper informed the Commissioners that the City Council approved of \$1.75M being allocated to the FQMD out of the 2024 French Quarter Economic Development District (FQEDD) Trust Fund for streetlight repairs to be completed by the end of January 2025. She noted that the funds should start to come in within a couple of weeks. Ms. Cooper stated that the plans have changed, and instead of hiring a full time FQMD employee to be the project manager overseeing the entire streetlight repairs project, The Tobler Company

(TTC) will be taking over the entire project, including the procurement process and the project management. She added that TTC will be working with Mr. Bejarano on surveying the French Quarter infrastructure. Ms. Cooper noted that a draft Memorandum of Understanding (MOU) is currently being written that will be signed by the FQMD, Greater New Orleans Inc., and TTC that will ensure that the responsibilities are clearly defined. She stated that the MOU will move through the Livability Committee next week at a special Committee meeting, and then to the Finance and Development Committee on September 23rd before coming to the Board for final approval in October. Pat Tobler introduced himself to the Board of Commissioners and thanked them for inviting him to attend today's meeting. Mr. Tobler stated that TTC will be putting out an advertisement for bids once the bid package is fully prepared, noting that he hopes that this will be ready this week. He added that there will have to be three advertisements for the project, with one per week for three weeks over a 28 day period, and then TTC will take bids. Mr. Zumbo asked Mr. Tobler, based on the survey of the repairs that need to be completed, if he believes that TTC has enough funding to tackle the project. Mr. Tobler replied yes, stating that TTC's estimated number based on the survey information they received from the FQMD and the City lands around \$1.3M. Mr. Zumbo asked if TTC is comfortable with the deadline for the project. Mr. Tobler answered yes. Mr. Pendleton asked Mr. Tobler if, at the end of this project, he could recommend to the Board an annual amount of funding specifically allocated towards maintaining the streetlights moving forward. Mr. Tolber responded yes and noted that he will also provide recommendations on a maintenance plan.

IV. AUGUST 6TH, 2024, MEETING MINUTES: Ms. Gasperecz motioned (**M1**) to "approve the August 6th, 2024 meeting minutes...", Mr. Pendleton seconded the motion, and it was approved. Mr. Fein and Mr. Pendleton abstained due to their absence from the August Board meeting.

V. JULY & AUGUST 2024 TREASURER'S REPORTS: Mr. Zumbo reviewed the July and August Treasurer's reports with the Commissioners, stating that all accounts are in good standing. He added that both the Patrol and Operating accounts are underbudget. Mr. Pendleton motioned (**M2**) to "approve the July and August 2024 Treasurer's reports...", seconded by Ms. Raines, and it was approved. ANNEXES I & II.

VI. FINANCE AND DEVELOPMENT COMMITTEE CHAIR REPORT – Mr. Zumbo
Mr. Zumbo reported that the Finance & Development Committee focused on reviewing the 2025 FQEDD budget draft as well as approved an \$875.00 expense for a wage and benefit analysis for the current and future FQMD staff. Mr. Zumbo added that the Committee also discussed the 2025 FQMD budget and will have more to discuss on the topic at the October Board meeting.

VII. PRESENTATION: PRESENTATION OF THE FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT 2025 BUDGET – Mr. Dunkenberger, City of New Orleans Chief Administrative Office

Mr. Dunkenberger reviewed the budget draft with the Commissioners, noting the new line items. He stated that three overtime dedicated Community Liaison Officers (CLOs) have been added into the budget draft. Ms. Klein stated that these NOPD POST-certified officers will work four hour shifts between 9 PM and 1 AM on Fridays, Saturdays, and Sundays, and will focus on patrolling areas that do not have a heavy police presence. She added that they will be supervised by Sgt. John Castelin along with the Supplemental Police Patrol Program (SPPP). Ms. Klein noted that the CLOs will respond to excessive noise complaints, illegal vendors, and vandalism among other responsibilities, but pointed out that because they will be POST-certified, they will also be able to respond to violent crimes. She stated that Sgt. Castelin is looking into salaries for these positions and is also creating a list of Key Performance Indices that will help to monitor and track the program. Ms. Klein informed the Board that the hotspots that these CLOs will focus on will change but reiterated that these patrols are meant to be in areas with less of a police presence. Ms. Cooper stated that it would be a good idea to invite Sgt.

Castelin and Cpt. Roberts to an upcoming Board meeting to discuss the program with the Commissioners in more detail.

Continuing to review the budget draft, Ms. Frankic noted the addition of a full-time SPPP Program Assistant who will be assigned to help Sgt. Castelin in the evenings, as opposed to having a civilian volunteer. Ms. Frankic also pointed out the addition of vehicle cleaning and maintenance for the SPPP vehicles, and dedicated parking. She pointed out the addition of the “Pedestrian and Vehicle Safety Measures” to the budget and noted that the Livability Committee will be driving this project forward as well as the signage replacement. Ms. Frankic also noted the addition of the private property graffiti abatement program, which she stated will be a part of a pilot program that the City has contracted with a company called Safe Wash. Wrapping up the discussion, Ms. Frankic pointed out the addition of the body armor upgrades for the Upper Quarter Patrol (UQP), noting that since this falls under public safety, this cost can be covered by the FQEDD. Ms. Cooper added that the budget will be presented by the Chief Administrative Office to the City Council for final approval in November.

Ms. Cooper stated that the FQEDD tax is coming up for renewal in 2025 and will go into effect in 2026, stating that residents will have the chance to vote on renewing the tax. She stressed the importance of showing how these funds have been used and the results of these funds. Ms. Cooper added that the Government Affairs Committee will be focusing on this matter.

- a. MOTION – CONSIDER A MOTION TO APPROVE THE FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT 2025 BUDGET AS PRESENTED AND CORRECTED – Mr. Pendleton motioned (**M3**) to “approve the French Quarter Economic Development District 2025 budget as presented and corrected...”, seconded by Mr. G. Bilby, and it was approved. ANNEX III.

VIII. COMMITTEE MEMBER NOMINATIONS & APPROVAL:

- a. Katie Kolthoff- Livability Committee
- b. Alex Fein- Finance & Development Committee

Ms. Cooper reported that all FQMD Committee are actively recruiting new members. She encouraged the Commissioners to read Ms. Kolthoff’s resume, included in the meeting packet. Ms. Cooper stated that Ms. Kolthoff is both a resident of the French Quarter, as well as a business owner and has already attended two Livability Committee meetings. Ms. Kolthoff stated that she is looking forward to being a part of the FQMD. Ms. Cooper noted that Commissioner Fein is interested in joining the Finance and Development Committee and will be the FQMD’s Treasurer in 2025. She added that next month the Board will be reviewing the officer nominations slate.

MOTION – Mr. Zumbo motioned (**M4**) to “approve the Committee member nominations of Katie Kolthoff to the Livability Committee and Alex Fein to the Finance and Development Committee...”, seconded by Mr. Caputo, and it was unanimously approved. ANNEX IV.

IX. FQMD AND STATE CIVIL SERVICE – Ms. Cooper

Ms. Cooper reported that she spoke with Rachel Wisdom of Stone Pigman regarding expertise on the FQMD’s status with the State Civil Service. She stated that Ms. Wisdom’s opinion and conclusion, under Section 2A, is that the FQMD is not constitutionally mandated to follow the Louisiana Laws and Civil Service. Ms. Cooper stated that the FQMD is registered with the Civil Service as a paper agency, but Ms. Wisdom’s recommendation is to file for a withdrawal of the FQMD’s registration with the Civil Service. Mr. G. Bilby asked if withdrawing could impact the FQMD in any way moving forward. Ms. Cooper replied that she does not think that this will impact on the ability to add staff but noted that some clarity is needed regarding the Office of Group Benefits. Ms. Klein pointed out that even many

individuals in State Government are not under Civil Service. Mr. Pendleton added that withdrawing will not impact the FQMD's relationships with other State entities.

- a. MOTION – CONSIDER A MOTION TO APPROVE STONE PIGMAN TO PROCEED WITH WITHDRAWAL OF REGISTRATION – Mr. G. Bilby motioned (**M5**) to “approve Stone Pigman to proceed with withdrawal of registration...”, seconded by Ms. Raines, and it was approved.
ANNEX V.

- X. FRENCH QUARTER ECONOMIC DEVELOPMENT DISTRICT (FQEDD) AGREEMENT MONITORS MEETING: Attendees were Ms. Cooper, Ms. Frankic, Ms. Ursu, Sgt. Castelin, Cpt. Roberts, Lt. Ward, Mr. Dunkenberger and Mr. Smith of the City's CAO Office, Mr. Fitzgerald, and Ms. Hernandez of Traveler's Aid Society of Greater New Orleans (TASGNO), Mr. Toney, Councilmember King's Office, and Mr. Grunberg of Code Enforcement.

Ms. Cooper encouraged the Commissioners to read the Agreement Monitors notes in their packets for more details. She noted that the August FQEDD Agreement Monitors meeting was focused on reviewing and discussing the 2025 FQEDD budget. She noted that the September 30th meeting may be canceled since the budget will be moving forward.

- XI. SECURITY AND ENFORCEMENT COMMITTEE CHAIR REPORT – Mr. Pendleton
Mr. Pendleton reported that there have been zero violent crimes in the French Quarter this past week. He stated that the NOPD is continuing to make a large number of gun arrests. Mr. Pendleton added that more patrols have been assigned to the Bourbon Street Promenade and stated that he joined the Promenade on their Friday and Saturday night sweeps during the Red Dress Run and noted that the 500 block of Bourbon Street was darker than the surrounding blocks and needs temporary lighting. He added that Cpt. Roberts continues to be highly complementary of the UQP.
- XII. LIVABILITY COMMITTEE CHAIR REPORT – Ms. Gasperez
Ms. Gasperez reported that on August 14th a ribbon-cutting ceremony was held to celebrate the completion of the North Rampart Street safety improvements project. She thanked Livability Committee Vice-Chair Erin Holmes and Committee member Antonio Carbone for their hard work and dedication on this project. Ms. Gasperez reported that the Vieux Carre Property Owners, Residents, and Associates (VCPORA) launched an infrastructure survey based on the work completed in this North Rampart Street project that will be measured to see if continuing the work on the interior of the French Quarter is something that the residents and businesses would like to see. She encouraged the Commissioners to complete the survey, noting that VCPORA will be taking responses until September 15th. Ms. Gasperez reported that the annual Night Out Against Crime event will be held on Tuesday, October 8th.
- XIII. EXECUTIVE DIRECTOR'S REPORT – Ms. Frankic
Ms. Frankic stated that she has had an incredible five years with the FQMD, noting how challenging and rewarding this experience has been for her. She added that she is proud of what she has achieved during these years, noting that revenue has grown 311% and programming has increased from beyond strictly police patrols. She recommended that the FQMD add capacity before taking on additional programming, and to do everything they can to value their remaining and future staff. Ms. Frankic thanked the Board and wished them luck in their future endeavors.
- XIV. NEW BUSINESS: To consider and take action upon any other matters that may properly come before the French Quarter Management District Board of Commissioners.

Ms. Klein asked that, given the recent FQMD staff compensation and benefits assessment and with the FQMD

Coordinator Ms. Ursu taking on additional responsibilities during the interim between Executive Directors, the Board consider authorizing the Executive Committee and Commissioner Bondio to pay a retention bonus to the Coordinator and to hire and set the salary for the new Executive Director within the range deciphered in the compensation study. There was some discussion as to whether the full Board should meet the final round of candidates. However, it was determined that the Executive Committee and Ms. Bondio should be empowered with this task.

MOTION – Ms. Gasperecz motioned (**M6**) to “authorize the Executive Committee and Commissioner Bondio to hire and set the salary for the new Executive Director within the range of the compensation study and to pay a retention bonus to the FQMD Coordinator...”, seconded by Ms. Klein, and it was approved.

Mr. Pendleton suggested that the Committees keep a close eye on the streetlight repairs project. Ms. Cooper agreed, noting that this will be an agenda item for the Board meetings until the project’s completion.

Mr. Zumbo stated that he attended a recent meeting with Troop NOLA and noted that they are doing amazing work with their security cameras. He noted that Troop NOLA is looking for residents and businesses in the French Quarter who are interested in partnering with them to have the security cameras installed on their homes or businesses. Mr. Zumbo suggested that the Board meet with Troop NOLA to discuss potential ways of spreading this information to the public.

XV. NEXT SCHEDULED MEETING DATE: 14 October 2024 at the Historic New Orleans Collection

XVI. ADJOURNMENT: Mr. G. Bilby motioned (**M7**) to “adjourn the September 9th, 2024 Board of Commissioners meeting...”, Mr. Caputo seconded the motion to unanimous approval and the meeting was adjourned at 3:07 pm.

Respectfully submitted,
(Signed original available)
Susan Klein, Secretary

ANNEX I – July 2024 Treasurer’s Report
ANNEX II –August 2024 Treasurer’s Report
ANNEX III – 2025 FQEDD Budget Draft
ANNEX IV – Katie Kolthoff Resume
ANNEX V – Stone Pigman Opinion Regarding FQMD and Louisiana State Civil Service

Treasurer's Report

French Quarter Management District
For the period ended July 31, 2024

Prepared on
August 5, 2024

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Balance Sheet

As of July 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Appropriations	180,986.13
FQMA	35,392.66
FQMD general operating account	400,330.64
FQMD Patrol	358,293.16
Total Bank Accounts	975,002.59
Accounts Receivable	
Contract Receivable	17,829.81
Total Accounts Receivable	17,829.81
Other Current Assets	
Prepaid Expenses	72,319.91
Total Other Current Assets	72,319.91
Total Current Assets	1,065,152.31
TOTAL ASSETS	\$1,065,152.31
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	4,548.84
Total Accounts Payable	4,548.84
Other Current Liabilities	
CEA Membership Dues	16,194.51
Deferred Revenue	3,762.33
Total Other Current Liabilities	19,956.84
Total Current Liabilities	24,505.68
Total Liabilities	24,505.68
Equity	
Retained Earnings	659,024.71
Net Income	381,621.92
Total Equity	1,040,646.63
TOTAL LIABILITIES AND EQUITY	\$1,065,152.31

A/R Aging Summary

As of July 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of New Orleans	8,968.25		8,861.56			17,829.81
TOTAL	\$8,968.25	\$0.00	\$8,861.56	\$0.00	\$0.00	\$17,829.81

A/P Aging Summary

As of July 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
John Wyatte Foard, LLC	1,100.34					1,100.34
Kentwood Springs		58.10				58.10
Robert Bejarano	1,296.90					1,296.90
SR Williams Consulting	2,093.50					2,093.50
TOTAL	\$4,490.74	\$58.10	\$0.00	\$0.00	\$0.00	\$4,548.84

Profit and Loss

July 2024

	Total
INCOME	
Admin. Fees	20,222.35
Contract Revenue	100,000.00
Interest Income	3,950.60
Total Income	124,172.95
GROSS PROFIT	
	124,172.95
EXPENSES	
Admin Fee - FQMD	10,000.00
Bank Charges & Fees	19.31
Conference & Meeting Expenses	
Parking	11.90
Total Conference & Meeting Expenses	11.90
Insurance	2,114.47
Legal & Professional Fees	
Accounting Fees	960.50
Appropriation Program Manager	2,811.93
Legal Fees	2,093.50
Website	87.08
Total Legal & Professional Fees	5,953.01
Marketing	4,900.00
Office Supplies & Software	1,784.38
Other Business Expenses	420.00
Patrol Expenses	
Mobile Data Charges	224.33
Police Patrols	72,422.76
Security Administration	9,983.65
Total Patrol Expenses	82,630.74
Payroll Expenses	
Employee Benefits	1,262.70
Payroll	11,315.44
Processing Fees	104.00
Taxes	840.73
Worker's Compensation	76.05
Total Payroll Expenses	13,598.92
Programming	
Glass Recycling for Gulf Coast Restoration	
Glass Half Full Recycling Program	8,043.70
Total Glass Recycling for Gulf Coast Restoration	8,043.70
Supplemental Security	
Upper Quarter Patrol Expansion	33,242.98

	Total
Total Supplemental Security	33,242.98
Total Programming	41,286.68
Rent	420.00
Taxes & Licenses	341.20
Utilities	
Email	43.20
Telephone	403.93
Total Utilities	447.13
Total Expenses	163,927.74
NET OPERATING INCOME	-39,754.79
NET INCOME	\$ -39,754.79

Profit and Loss by Location

January - July, 2024

	Appropriation	FQEDD	FQMA	FQMD Operating	Patrol	Total
INCOME						
Admin. Fees		67,673.89		70,000.00		137,673.89
Charitable Donations				120.00		120.00
Contract Revenue	750,000.00			75,000.00	700,000.00	1,525,000.00
Interest Income	4,810.93		357.85	4,220.37	3,939.80	13,328.95
Membership Dues Admin Fee			22,000.00			22,000.00
Total Income	754,810.93	67,673.89	22,357.85	149,340.37	703,939.80	1,698,122.84
GROSS PROFIT	754,810.93	67,673.89	22,357.85	149,340.37	703,939.80	1,698,122.84
EXPENSES						
Admin Fee - FQMD					70,000.00	70,000.00
Bank Charges & Fees	0.00			54.31		54.31
Conference & Meeting Expenses						0.00
Conferences and meetings				35.92		35.92
Parking	43.75	25.40		30.95		100.10
Travel		50.68		882.62		933.30
Total Conference & Meeting Expenses	43.75	76.08		949.49		1,069.32
Insurance		8,778.70		4,249.77	2,058.09	15,086.56
Interest Paid				133.54		133.54
Legal & Professional Fees						0.00
Accounting Fees	2,346.00	1,521.50		4,938.50		8,806.00
Appropriation Program Manager	11,337.15					11,337.15
Audit Fees				16,600.00		16,600.00
Legal Fees				2,093.50		2,093.50
Website	5,600.00			1,609.56		7,209.56
Total Legal & Professional Fees	19,283.15	1,521.50		25,241.56		46,046.21

	Appropriation	FQEDD	FQMA	FQMD Operating	Patrol	Total
Marketing	20,600.00			400.00		21,000.00
Office Supplies & Software	2,495.39	1,829.86		9,019.93	2,955.00	16,300.18
Other Business Expenses	2,940.00					2,940.00
Patrol Expenses						0.00
Mobile Data Charges					1,465.35	1,465.35
Police Patrols	0.00				510,034.62	510,034.62
Security Administration	0.00				56,557.30	56,557.30
Total Patrol Expenses	0.00				568,057.27	568,057.27
Payroll Expenses						0.00
Employee Benefits	2,940.96	3,583.79		3,339.16		9,863.91
Payroll	40,433.36	44,735.56		-3,452.60		81,716.32
Processing Fees	183.12	182.21		324.35		689.68
Taxes	3,234.67	3,578.84		-220.26		6,593.25
Worker's Compensation	404.33	447.35		-403.78		447.90
Total Payroll Expenses	47,196.44	52,527.75		-413.13		99,311.06
Programming			2,691.91			2,691.91
Glass Recycling for Gulf Coast Restoration						0.00
Glass Half Full Recycling Program	32,174.80					32,174.80
Mardi Gras Beads	8,503.00					8,503.00
Total Glass Recycling for Gulf Coast Restoration	40,677.80					40,677.80
Pedestrian Safety & Signage Program	46,200.00					46,200.00
N. Rampart Bike Lane and Curb Extension	149,994.00					149,994.00
Total Pedestrian Safety & Signage Program	196,194.00					196,194.00
Public Safety					1,702.50	1,702.50
Supplemental Sanitation						0.00
Trash Receptacles w/ City Servicing	92,220.00					92,220.00
Total Supplemental Sanitation	92,220.00					92,220.00

	Appropriation	FQEDD	FQMA	FQMD Operating	Patrol	Total
Supplemental Security						0.00
Upper Quarter Patrol Expansion	135,979.05					135,979.05
Total Supplemental Security	135,979.05					135,979.05
Total Programming	465,070.85		2,691.91		1,702.50	469,465.26
Rent		2,940.00		0.00		2,940.00
Repairs & Maintenance			170.00			170.00
Taxes & Licenses				341.20		341.20
Utilities						0.00
Email				220.42		220.42
Telephone	2,299.03			1,066.56		3,365.59
Total Utilities	2,299.03			1,286.98		3,586.01
Total Expenses	559,928.61	67,673.89	2,861.91	41,263.65	644,772.86	1,316,500.92
NET OPERATING INCOME	194,882.32	0.00	19,495.94	108,076.72	59,166.94	381,621.92
NET INCOME	\$194,882.32	\$0.00	\$19,495.94	\$108,076.72	\$59,166.94	\$381,621.92

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	70,000.00	70,000.00	0.00	100.00 %
Charitable Donations	120.00		120.00	
Contract Revenue	75,000.00	150,000.00	-75,000.00	50.00 %
Interest Income	4,220.37		4,220.37	
Membership Dues Admin Fee		291.69	-291.69	
Sales	0.00		0.00	
Total Income	\$149,340.37	\$220,291.69	\$ -70,951.32	67.79 %
GROSS PROFIT	\$149,340.37	\$220,291.69	\$ -70,951.32	67.79 %
Expenses				
Advertising		933.31	-933.31	
Bank Charges & Fees	54.31	116.69	-62.38	46.54 %
Conference & Meeting Expenses				
Conferences and meetings	35.92	2,465.19	-2,429.27	1.46 %
Parking	30.95	173.81	-142.86	17.81 %
Travel	882.62	1,648.50	-765.88	53.54 %
Total Conference & Meeting Expenses	949.49	4,287.50	-3,338.01	22.15 %
Insurance	4,249.77	5,833.31	-1,583.54	72.85 %
Interest Paid	133.54		133.54	
Legal & Professional Fees				
Accounting Fees	4,938.50	5,145.00	-206.50	95.99 %
Audit Fees	16,600.00	15,500.00	1,100.00	107.10 %
Consultants		0.00	0.00	
Legal Fees	2,093.50	2,916.69	-823.19	71.78 %
Website	1,609.56	933.45	676.11	172.43 %
Total Legal & Professional Fees	25,241.56	24,495.14	746.42	103.05 %
Marketing	400.00		400.00	
Office Supplies & Software	9,019.93	1,400.00	7,619.93	644.28 %
Payroll Expenses				
Employee Benefits	3,339.16	2,834.44	504.72	117.81 %
Payroll	-3,452.60	36,460.69	-39,913.29	-9.47 %
Processing Fees	324.35	281.75	42.60	115.12 %
Taxes	-220.26	2,916.69	-3,136.95	-7.55 %
Worker's Compensation	-403.78	218.75	-622.53	-184.59 %
Total Payroll Expenses	-413.13	42,712.32	-43,125.45	-0.97 %
Rent	0.00	2,940.00	-2,940.00	0.00 %
Taxes & Licenses	341.20		341.20	
Utilities				
Email	220.42	200.06	20.36	110.18 %
Telephone	1,066.56	838.81	227.75	127.15 %
Total Utilities	1,286.98	1,038.87	248.11	123.88 %
Total Expenses	\$41,263.65	\$83,757.14	\$ -42,493.49	49.27 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING INCOME	\$108,076.72	\$136,534.55	\$ -28,457.83	79.16 %
NET INCOME	\$108,076.72	\$136,534.55	\$ -28,457.83	79.16 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - FQEDD

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	67,673.89	87,500.00	-19,826.11	77.34 %
Sales	0.00		0.00	
Total Income	\$67,673.89	\$87,500.00	\$ -19,826.11	77.34 %
GROSS PROFIT	\$67,673.89	\$87,500.00	\$ -19,826.11	77.34 %
Expenses				
Conference & Meeting Expenses				
Parking	25.40	49.00	-23.60	51.84 %
Travel	50.68		50.68	
Total Conference & Meeting Expenses	76.08	49.00	27.08	155.27 %
Insurance	8,778.70	9,100.00	-321.30	96.47 %
Legal & Professional Fees				
Accounting Fees	1,521.50	2,205.00	-683.50	69.00 %
Website		875.00	-875.00	
Total Legal & Professional Fees	1,521.50	3,080.00	-1,558.50	49.40 %
Office Supplies & Software	1,829.86	2,100.00	-270.14	87.14 %
Payroll Expenses				
Employee Benefits	3,583.79	4,251.94	-668.15	84.29 %
Payroll	44,735.56	54,691.00	-9,955.44	81.80 %
Processing Fees	182.21	422.94	-240.73	43.08 %
Taxes	3,578.84	4,375.00	-796.16	81.80 %
Worker's Compensation	447.35	328.44	118.91	136.20 %
Total Payroll Expenses	52,527.75	64,069.32	-11,541.57	81.99 %
Rent	2,940.00	2,940.00	0.00	100.00 %
Total Expenses	\$67,673.89	\$81,338.32	\$ -13,664.43	83.20 %
NET OPERATING INCOME	\$0.00	\$6,161.68	\$ -6,161.68	0.00 %
NET INCOME	\$0.00	\$6,161.68	\$ -6,161.68	0.00 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	750,000.00		750,000.00	
Interest Income	4,810.93		4,810.93	
Total Income	\$754,810.93	\$0.00	\$754,810.93	0.00%
GROSS PROFIT	\$754,810.93	\$0.00	\$754,810.93	0.00%
Expenses				
Appropriation Contingency		132,461.00	-132,461.00	
Bank Charges & Fees	0.00		0.00	
Conference & Meeting Expenses				
Parking	43.75		43.75	
Total Conference & Meeting Expenses	43.75		43.75	
Legal & Professional Fees				
Accounting Fees	2,346.00		2,346.00	
Appropriation Program Manager	11,337.15	37,500.00	-26,162.85	30.23 %
Website	5,600.00		5,600.00	
Total Legal & Professional Fees	19,283.15	37,500.00	-18,216.85	51.42 %
Marketing				
Marketing	20,600.00		20,600.00	
Office Supplies & Software	2,495.39	2,000.00	495.39	124.77 %
Other Business Expenses	2,940.00	42,927.00	-39,987.00	6.85 %
Patrol Expenses				
Police Patrols	0.00		0.00	
Security Administration	0.00		0.00	
Total Patrol Expenses	0.00		0.00	
Payroll Expenses				
Employee Benefits	2,940.96		2,940.96	
Payroll	40,433.36	13,729.00	26,704.36	294.51 %
Processing Fees	183.12		183.12	
Taxes	3,234.67		3,234.67	
Worker's Compensation	404.33		404.33	
Total Payroll Expenses	47,196.44	13,729.00	33,467.44	343.77 %
Programming				
Glass Recycling for Gulf Coast Restoration				
Glass Half Full Recycling Program	32,174.80	96,524.00	-64,349.20	33.33 %
Glass Recycling Public Awareness Campaign		15,000.00	-15,000.00	
Mardi Gras Beads	8,503.00	18,706.00	-10,203.00	45.46 %
Pick-Up Service		0.00	0.00	
Commercial		30,000.00	-30,000.00	
Residential		67,500.00	-67,500.00	
Total Pick-Up Service		97,500.00	-97,500.00	
Total Glass Recycling for Gulf Coast Restoration	40,677.80	227,730.00	-187,052.20	17.86 %
Pedestrian Safety & Signage Program	46,200.00		46,200.00	
Esplanade Cultural Landmarks Corridor Project		250,000.00	-250,000.00	

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
N. Rampart Bike Lane and Curb Extension	149,994.00	100,000.00	49,994.00	149.99 %
N. Rampart Enhanced Post Protection		15,000.00	-15,000.00	
N. Rampart High Vis. Crosswalk Signage		85,000.00	-85,000.00	
Pedestrian Safety Public Awareness Campaign		15,000.00	-15,000.00	
Total Pedestrian Safety & Signage Program	196,194.00	465,000.00	-268,806.00	42.19 %
Supplemental Sanitation				
Trash Receptacles w/ City Servicing	92,220.00	86,000.00	6,220.00	107.23 %
Total Supplemental Sanitation	92,220.00	86,000.00	6,220.00	107.23 %
Supplemental Security				
Security Public Awareness Campaign		15,000.00	-15,000.00	
Upper Quarter Patrol Expansion	135,979.05	476,352.00	-340,372.95	28.55 %
Total Supplemental Security	135,979.05	491,352.00	-355,372.95	27.67 %
Total Programming	465,070.85	1,270,082.00	-805,011.15	36.62 %
Rent		400.00	-400.00	
Utilities				
Telephone	2,299.03	900.00	1,399.03	255.45 %
Total Utilities	2,299.03	900.00	1,399.03	255.45 %
Total Expenses	\$559,928.61	\$1,499,999.00	\$ -940,070.39	37.33 %
NET OPERATING INCOME	\$194,882.32	\$ -1,499,999.00	\$1,694,881.32	-12.99 %
NET INCOME	\$194,882.32	\$ -1,499,999.00	\$1,694,881.32	-12.99 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Patrol

January - July, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	700,000.00	700,000.00	0.00	100.00 %
Interest Income	3,939.80		3,939.80	
Total Income	\$703,939.80	\$700,000.00	\$3,939.80	100.56 %
GROSS PROFIT	\$703,939.80	\$700,000.00	\$3,939.80	100.56 %
Expenses				
Admin Fee - FQMD	70,000.00	70,000.00	0.00	100.00 %
Insurance	2,058.09	2,457.56	-399.47	83.75 %
Legal & Professional Fees				
Consultants		0.00	0.00	
Total Legal & Professional Fees		0.00	0.00	
Office Supplies & Software	2,955.00	3,431.19	-476.19	86.12 %
Patrol Expenses				
Mobile Data Charges	1,465.35	1,638.00	-172.65	89.46 %
Police Patrols	510,034.62	518,841.19	-8,806.57	98.30 %
Security Administration	56,557.30	98,280.00	-41,722.70	57.55 %
Total Patrol Expenses	568,057.27	618,759.19	-50,701.92	91.81 %
Programming				
Public Safety	1,702.50		1,702.50	
Total Programming	1,702.50		1,702.50	
Total Expenses	\$644,772.86	\$694,647.94	\$ -49,875.08	92.82 %
NET OPERATING INCOME	\$59,166.94	\$5,352.06	\$53,814.88	1,105.50 %
NET INCOME	\$59,166.94	\$5,352.06	\$53,814.88	1,105.50 %

Treasurer's Report

French Quarter Management District
For the period ended August 31, 2024

Prepared on
September 5, 2024

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Balance Sheet

As of August 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Appropriations	885,924.92
FQMA	35,512.76
FQMD general operating account	471,672.82
FQMD Patrol	359,981.93
Total Bank Accounts	1,753,092.43
Accounts Receivable	
Contract Receivable	19,656.10
Total Accounts Receivable	19,656.10
Other Current Assets	
Prepaid Expenses	61,666.13
Total Other Current Assets	61,666.13
Total Current Assets	1,834,414.66
TOTAL ASSETS	\$1,834,414.66
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	21,094.38
Total Accounts Payable	21,094.38
Other Current Liabilities	
CEA Membership Dues	16,194.51
Deferred Revenue	2,508.23
Total Other Current Liabilities	18,702.74
Total Current Liabilities	39,797.12
Total Liabilities	39,797.12
Equity	
Retained Earnings	659,024.71
Net Income	1,135,592.83
Total Equity	1,794,617.54
TOTAL LIABILITIES AND EQUITY	\$1,834,414.66

A/R Aging Summary

As of August 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
City of New Orleans	10,687.85		8,968.25			19,656.10
TOTAL	\$10,687.85	\$0.00	\$8,968.25	\$0.00	\$0.00	\$19,656.10

A/P Aging Summary

As of August 31, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
Bankcard Center		1,109.41				1,109.41
John Wyatt Foard, LLC	2,718.89					2,718.89
Omni IT Solutions LLC		249.00				249.00
Public Safety Services Corp Expansion	15,517.89					15,517.89
Robert Bejarano	1,499.19					1,499.19
TOTAL	\$19,735.97	\$1,358.41	\$0.00	\$0.00	\$0.00	\$21,094.38

Profit and Loss

August 2024

	Total
INCOME	
Admin. Fees	21,941.95
Awards	500.00
Contract Revenue	925,000.00
Interest Income	4,388.55
Total Income	951,830.50
GROSS PROFIT	
	951,830.50
EXPENSES	
Admin Fee - FQMD	10,000.00
Conference & Meeting Expenses	
Parking	16.19
Total Conference & Meeting Expenses	16.19
Insurance	2,114.47
Legal & Professional Fees	
Accounting Fees	2,541.50
Program / Project Manager	2,479.29
Website	87.08
Total Legal & Professional Fees	5,107.87
Memberships	-150.00
Office Supplies & Software	2,698.48
Payroll Expenses	
Employee Benefits	1,894.05
Payroll	16,973.19
Processing Fees	104.00
Taxes	1,261.09
Worker's Compensation	59.06
Total Payroll Expenses	20,291.39
Programming	5,376.00
Glass Recycling for Gulf Coast Restoration	
Glass Half Full Recycling Program	8,043.70
Glass Recycling Public Awareness Campaign	1,633.33
Total Glass Recycling for Gulf Coast Restoration	9,677.03
Patrol Expenses	
Mobile Data Charges	574.24
Police Patrols	122,457.14
Security Administration	15,360.00
Security Public Awareness Campaign	1,633.34
Total Patrol Expenses	140,024.72
Pedestrian Safety & Signage Program	
Pedestrian Safety Public Awareness Campaign	1,633.33

	Total
Total Pedestrian Safety & Signage Program	1,633.33
Total Programming	156,711.08
Rent	840.00
Utilities	
Email	43.20
Telephone	186.91
Total Utilities	230.11
Total Expenses	197,859.59
NET OPERATING INCOME	753,970.91
NET INCOME	\$753,970.91

Profit and Loss by Location

January - August, 2024

	Appropriation	FQEDD Admin	FQEDD Streetlight	FQMA	FQMD Operating	Patrol	Total
INCOME							
Admin. Fees		79,615.84			80,000.00		159,615.84
Awards					500.00		500.00
Charitable Donations					120.00		120.00
Contract Revenue	1,500,000.00				150,000.00	800,000.00	2,450,000.00
Interest Income	6,261.17			477.95	5,621.51	5,356.87	17,717.50
Membership Dues Admin Fee				22,000.00			22,000.00
Total Income	1,506,261.17	79,615.84	0.00	22,477.95	236,241.51	805,356.87	2,649,953.34
GROSS PROFIT	1,506,261.17	79,615.84	0.00	22,477.95	236,241.51	805,356.87	2,649,953.34
EXPENSES							
Admin Fee - FQMD						80,000.00	80,000.00
Bank Charges & Fees	0.00				54.31		54.31
Conference & Meeting Expenses							0.00
Conferences and meetings					35.92		35.92
Parking	43.75	31.75			40.79		116.29
Travel		50.68			882.62		933.30
Total Conference & Meeting Expenses	43.75	82.43			959.33		1,085.51
Insurance		10,032.80			4,856.88	2,311.35	17,201.03
Interest Paid					133.54		133.54
Legal & Professional Fees							0.00
Accounting Fees	2,482.00	1,734.00			7,131.50		11,347.50
Audit Fees					16,600.00		16,600.00
Legal Fees					2,093.50		2,093.50
Program / Project Manager	12,488.19		1,328.25				13,816.44
Website	5,600.00				1,696.64		7,296.64
Total Legal & Professional Fees	20,570.19	1,734.00	1,328.25		27,521.64		51,154.08
Marketing	0.00				400.00		400.00
Memberships					150.00		150.00
Office Supplies & Software	3,055.39	2,292.36			10,695.91	2,955.00	18,998.66
Other Business Expenses	41.20						41.20
Payroll Expenses							0.00
Employee Benefits	2,940.96	4,260.13	72.85		4,484.02		11,757.96
Payroll	40,433.36	52,879.98	1,279.23		4,096.94		98,689.51
Processing Fees	183.12	214.96	6.79		388.81		793.68
Taxes	3,234.67	4,230.39	102.34		286.94		7,854.34
Worker's Compensation	404.33	528.79	12.79		-438.95		506.96
Total Payroll Expenses	47,196.44	62,114.25	1,474.00		8,817.76		119,602.45
Programming	5,376.00			2,691.91			8,067.91
Glass Recycling for Gulf Coast Restoration							0.00

	Appropriation	FQEDD Admin	FQEDD Streetlight	FQMA	FQMD Operating	Patrol	Total
Glass Half Full Recycling Program	40,218.50						40,218.50
Glass Recycling Public Awareness Campaign	8,499.99						8,499.99
Mardi Gras Beads	8,503.00						8,503.00
Total Glass Recycling for Gulf Coast Restoration	57,221.49						57,221.49
Patrol Expenses							0.00
Mobile Data Charges	2,658.33					1,680.29	4,338.62
Police Patrols	163,416.09					589,694.72	753,110.81
Security Administration	21,120.00					66,157.30	87,277.30
Security Public Awareness Campaign	8,500.00						8,500.00
Total Patrol Expenses	195,694.42					657,532.31	853,226.73
Pedestrian Safety & Signage Program	46,200.00						46,200.00
N. Rampart Bike Lane and Curb Extension	149,994.00						149,994.00
Pedestrian Safety Public Awareness Campaign	8,500.01						8,500.01
Total Pedestrian Safety & Signage Program	204,694.01						204,694.01
Public Safety						1,702.50	1,702.50
Supplemental Sanitation							0.00
Trash Receptacles w/ City Servicing	92,220.00						92,220.00
Total Supplemental Sanitation	92,220.00						92,220.00
Total Programming	555,205.92			2,691.91		659,234.81	1,217,132.64
Rent	3,360.00	3,360.00			0.00		6,720.00
Repairs & Maintenance				170.00			170.00
Utilities							0.00
Email					263.62		263.62
Telephone					1,253.47		1,253.47
Total Utilities					1,517.09		1,517.09
Total Expenses	629,472.89	79,615.84	2,802.25	2,861.91	55,106.46	744,501.16	1,514,360.51
NET OPERATING INCOME	876,788.28	0.00	-2,802.25	19,616.04	181,135.05	60,855.71	1,135,592.83
NET INCOME	\$876,788.28	\$0.00	\$ -2,802.25	\$19,616.04	\$181,135.05	\$60,855.71	\$1,135,592.83

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	80,000.00	80,000.00	0.00	100.00 %
Awards	500.00		500.00	
Charitable Donations	120.00		120.00	
Contract Revenue	150,000.00	150,000.00	0.00	100.00 %
Interest Income	5,621.51		5,621.51	
Membership Dues Admin Fee		333.36	-333.36	
Sales	0.00		0.00	
Total Income	\$236,241.51	\$230,333.36	\$5,908.15	102.57 %
GROSS PROFIT	\$236,241.51	\$230,333.36	\$5,908.15	102.57 %
Expenses				
Advertising / Marketing		1,066.64	-1,066.64	
Bank Charges & Fees	54.31	133.36	-79.05	40.72 %
Conference & Meeting Expenses				
Conferences and meetings	35.92	2,817.36	-2,781.44	1.27 %
Parking	40.79	198.64	-157.85	20.53 %
Travel	882.62	1,884.00	-1,001.38	46.85 %
Total Conference & Meeting Expenses	959.33	4,900.00	-3,940.67	19.58 %
Insurance	4,856.88	6,666.64	-1,809.76	72.85 %
Interest Paid	133.54		133.54	
Legal & Professional Fees				
Accounting Fees	7,131.50	5,880.00	1,251.50	121.28 %
Audit Fees	16,600.00	15,500.00	1,100.00	107.10 %
Consultants		0.00	0.00	
Legal Fees	2,093.50	3,333.36	-1,239.86	62.80 %
Website	1,696.64	1,066.76	629.88	159.05 %
Total Legal & Professional Fees	27,521.64	25,780.12	1,741.52	106.76 %
Marketing	400.00		400.00	
Memberships	150.00		150.00	
Office Supplies & Software	10,695.91	1,600.00	9,095.91	668.49 %
Payroll Expenses				
Employee Benefits	4,484.02	3,239.36	1,244.66	138.42 %
Payroll	4,096.94	41,669.36	-37,572.42	9.83 %
Processing Fees	388.81	322.00	66.81	120.75 %
Taxes	286.94	3,333.36	-3,046.42	8.61 %
Worker's Compensation	-438.95	250.00	-688.95	-175.58 %
Total Payroll Expenses	8,817.76	48,814.08	-39,996.32	18.06 %
Rent	0.00	3,360.00	-3,360.00	0.00 %
Taxes & Licenses	0.00		0.00	
Utilities				
Email	263.62	228.64	34.98	115.30 %
Telephone	1,253.47	958.64	294.83	130.76 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Operating

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Total Utilities	1,517.09	1,187.28	329.81	127.78 %
Total Expenses	\$55,106.46	\$93,508.12	\$ -38,401.66	58.93 %
NET OPERATING INCOME	\$181,135.05	\$136,825.24	\$44,309.81	132.38 %
NET INCOME	\$181,135.05	\$136,825.24	\$44,309.81	132.38 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - FQEDD

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Admin. Fees	79,615.84	100,000.00	-20,384.16	79.62 %
Sales	0.00		0.00	
Total Income	\$79,615.84	\$100,000.00	\$ -20,384.16	79.62 %
GROSS PROFIT	\$79,615.84	\$100,000.00	\$ -20,384.16	79.62 %
Expenses				
Conference & Meeting Expenses				
Parking	31.75	56.00	-24.25	56.70 %
Travel	50.68		50.68	
Total Conference & Meeting Expenses	82.43	56.00	26.43	147.20 %
Insurance	10,032.80	10,400.00	-367.20	96.47 %
Legal & Professional Fees				
Accounting Fees	1,734.00	2,520.00	-786.00	68.81 %
Website		1,000.00	-1,000.00	
Total Legal & Professional Fees	1,734.00	3,520.00	-1,786.00	49.26 %
Office Supplies & Software	2,292.36	2,400.00	-107.64	95.52 %
Payroll Expenses				
Employee Benefits	4,260.13	4,859.36	-599.23	87.67 %
Payroll	52,879.98	62,504.00	-9,624.02	84.60 %
Processing Fees	214.96	483.36	-268.40	44.47 %
Taxes	4,230.39	5,000.00	-769.61	84.61 %
Worker's Compensation	528.79	375.36	153.43	140.88 %
Total Payroll Expenses	62,114.25	73,222.08	-11,107.83	84.83 %
Rent	3,360.00	3,360.00	0.00	100.00 %
Total Expenses	\$79,615.84	\$92,958.08	\$ -13,342.24	85.65 %
NET OPERATING INCOME	\$0.00	\$7,041.92	\$ -7,041.92	0.00 %
NET INCOME	\$0.00	\$7,041.92	\$ -7,041.92	0.00 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	1,500,000.00	1,500,000.00	0.00	100.00 %
Interest Income	6,261.17		6,261.17	
Total Income	\$1,506,261.17	\$1,500,000.00	\$6,261.17	100.42 %
GROSS PROFIT	\$1,506,261.17	\$1,500,000.00	\$6,261.17	100.42 %
Expenses				
Appropriation Contingency		132,461.00	-132,461.00	
Bank Charges & Fees	0.00		0.00	
Conference & Meeting Expenses				
Parking	43.75		43.75	
Total Conference & Meeting Expenses	43.75		43.75	
Legal & Professional Fees				
Accounting Fees	2,482.00		2,482.00	
Program / Project Manager	12,488.19	37,500.00	-25,011.81	33.30 %
Website	5,600.00		5,600.00	
Total Legal & Professional Fees	20,570.19	37,500.00	-16,929.81	54.85 %
Marketing				
Marketing	0.00		0.00	
Office Supplies & Software	3,055.39	2,000.00	1,055.39	152.77 %
Other Business Expenses	41.20	42,927.00	-42,885.80	0.10 %
Payroll Expenses				
Employee Benefits	2,940.96		2,940.96	
Payroll	40,433.36	13,729.00	26,704.36	294.51 %
Processing Fees	183.12		183.12	
Taxes	3,234.67		3,234.67	
Worker's Compensation	404.33		404.33	
Total Payroll Expenses	47,196.44	13,729.00	33,467.44	343.77 %
Programming				
Glass Recycling for Gulf Coast Restoration				
Glass Half Full Recycling Program	40,218.50	96,524.00	-56,305.50	41.67 %
Glass Recycling Public Awareness Campaign	8,499.99	15,000.00	-6,500.01	56.67 %
Mardi Gras Beads	8,503.00	18,706.00	-10,203.00	45.46 %
Pick-Up Service		0.00	0.00	
Commercial		30,000.00	-30,000.00	
Residential		67,500.00	-67,500.00	
Total Pick-Up Service		97,500.00	-97,500.00	
Total Glass Recycling for Gulf Coast Restoration	57,221.49	227,730.00	-170,508.51	25.13 %
Patrol Expenses				
Mobile Data Charges	2,658.33		2,658.33	
Police Patrols	163,416.09	453,312.00	-289,895.91	36.05 %
Security Administration	21,120.00	23,040.00	-1,920.00	91.67 %
Security Public Awareness Campaign	8,500.00	15,000.00	-6,500.00	56.67 %
Supplemental Security				

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Appropriation

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Upper Quarter Patrol Expansion	0.00	0.00	0.00	
Total Supplemental Security	0.00	0.00	0.00	
Total Patrol Expenses	195,694.42	491,352.00	-295,657.58	39.83 %
Pedestrian Safety & Signage Program	46,200.00		46,200.00	
Esplanade Cultural Landmarks Corridor Project		250,000.00	-250,000.00	
N. Rampart Bike Lane and Curb Extension	149,994.00	100,000.00	49,994.00	149.99 %
N. Rampart Enhanced Post Protection		15,000.00	-15,000.00	
N. Rampart High Vis. Crosswalk Signage		85,000.00	-85,000.00	
Pedestrian Safety Public Awareness Campaign	8,500.01	15,000.00	-6,499.99	56.67 %
Total Pedestrian Safety & Signage Program	204,694.01	465,000.00	-260,305.99	44.02 %
Supplemental Sanitation				
Trash Receptacles w/ City Servicing	92,220.00	86,000.00	6,220.00	107.23 %
Total Supplemental Sanitation	92,220.00	86,000.00	6,220.00	107.23 %
Total Programming	555,205.92	1,270,082.00	-714,876.08	43.71 %
Rent	3,360.00	400.00	2,960.00	840.00 %
Utilities				
Telephone		900.00	-900.00	
Total Utilities		900.00	-900.00	
Total Expenses	\$629,472.89	\$1,499,999.00	\$ -870,526.11	41.96 %
NET OPERATING INCOME	\$876,788.28	\$1.00	\$876,787.28	87,678,828.00 %
NET INCOME	\$876,788.28	\$1.00	\$876,787.28	87,678,828.00 %

French Quarter Management District

Budget vs. Actuals: FQMD 2024 Budget - Patrol

January - August, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Contract Revenue	800,000.00	800,000.00	0.00	100.00 %
Interest Income	5,356.87		5,356.87	
Total Income	\$805,356.87	\$800,000.00	\$5,356.87	100.67 %
GROSS PROFIT	\$805,356.87	\$800,000.00	\$5,356.87	100.67 %
Expenses				
Admin Fee - FQMD	80,000.00	80,000.00	0.00	100.00 %
Insurance	2,311.35	2,808.64	-497.29	82.29 %
Legal & Professional Fees				
Consultants		0.00	0.00	
Total Legal & Professional Fees		0.00	0.00	
Office Supplies & Software	2,955.00	3,921.36	-966.36	75.36 %
Programming				
Patrol Expenses				
Mobile Data Charges	1,680.29	1,872.00	-191.71	89.76 %
Police Patrols	589,694.72	592,961.36	-3,266.64	99.45 %
Security Administration	66,157.30	112,320.00	-46,162.70	58.90 %
Total Patrol Expenses	657,532.31	707,153.36	-49,621.05	92.98 %
Public Safety	1,702.50		1,702.50	
Total Programming	659,234.81	707,153.36	-47,918.55	93.22 %
Total Expenses	\$744,501.16	\$793,883.36	\$ -49,382.20	93.78 %
NET OPERATING INCOME	\$60,855.71	\$6,116.64	\$54,739.07	994.92 %
NET INCOME	\$60,855.71	\$6,116.64	\$54,739.07	994.92 %



French Quarter Economic Development District Proposed Budget FY 2025

Revenue		
Sales Tax Collection	\$	3,750,000.00
Expected 2021-2024 SPPP Balance (roll-over)	\$	1,422,453.00
Expected 2021-2024 Other Safety Programs Balance (roll-over)	\$	1,502,443.00
SPPP Total to Budget for 2025	\$	3,422,453.00
Other Total to Budget for 2025	\$	1,502,443.00
Total	\$	4,924,896.00
Supplemental Police Patrol Program		
SPPP Personnel	Funding	
Overtime for SPPP Officers	\$	1,965,600.00
Weekend Differential	\$	374,259.90
Weekday Special-rate Differentia	\$	330,124.20
NOPD Overtime for RTCC Assignments	\$	13,000.00
Full-time NOPD Supervisor	\$	125,865.60
Full-time Program Assistance	\$	125,865.60
Overtime Dedicated Community Liason Officer (3 9PM-1AM Fri,Sat,Sun)	\$	175,910.00
Subtotal	\$	3,110,625.30
SPPP Operating Expenses		
One-Time		
SPPP Application Marketing/Public Training	\$	7,500.00
Miscellaneous SPPP Expenses	\$	15,000.00
NOPD Training for Radar	\$	4,000.00
Light Duty Pickup Truck (Ford Maverick or Equivalent)	\$	35,980.00
Solar Mobile Light Units (3)	\$	92,780.00
Subtotal	\$	155,260.00
Recurring		
Vehicle Maintenance	\$	15,000.00
Vehicle Cleaning	\$	14,000.00
SPPP Application Licensing	\$	89,125.00
General Office Supplies	\$	3,000.00
DigiTicket Lease	\$	8,000.00
Mobile Internet	\$	3,000.00
Dedicated Parking for SPPP Vehicles	\$	12,000.00
Subtotal	\$	144,125.00
SPPP Support Subtotal	\$	299,385.00
Other Public Safety Programs		
TASGNO Case Management	\$	215,917.00
TASGNO Transportation Recurring Costs (Insurance/Fuel)	\$	7,725.00
Dedicated Code Enforcement	\$	82,000.00
License Plate Readers	\$	47,665.60
FQ Camera Maintenance Agreement	\$	56,600.00
Pedestrian and Vehicle Safety Measures	\$	120,000.00
Signage Replacement	\$	5,000.00
Private Property Graffiti Abatement	\$	25,000.00
Economic Impact Survey	\$	100,000.00
Body Armor Upgrades (UQP)	\$	24,000.00
Covenant House	\$	61,322.00
Other Public Safety Programs Subtotal	\$	745,229.60
Other Public Safety Programs		
FQMD Administration	\$	150,000.00
Total SPPP (100) Personnel	\$	3,110,625.30
Total SPPP (200) Other Operating	\$	299,385.00
Total Other Public Safety Programs	\$	745,229.60
Total FQEDD Request for 2025	\$	4,305,239.90

Katie Kolthoff

829 Barracks Street, LA 70115
585-507-0454 katiekolthoff@gmail.com

SUMMARY OF QUALIFICATIONS

Accomplished businesswoman consistent success in a variety of industries

- Successful restaurant entrepreneur
- Recognized by clients as a professional resource regarding products and their application
- Effective in designing and delivering group presentations to professional groups
- Additional experience as a science teacher and successful educational entrepreneur
- Territory development and management; sales team management and support

PROFESSIONAL HIGHLIGHTS

Abbott's Frozen Custard Franchise, Orleans and Jefferson Parish territories 5/2018-6/2023

Owner

Established first location in the French Quarter of New Orleans

Kolt Enterprises LLC, Rochester, NY LA 3/2017 to 2018

President

Operated distributorship of biologics and surgical supplies to support orthopedic, general and plastic surgery specialities for hospital facilities in western New York

RTI Surgical, Inc., Rochester, NY – 8/2014 to 2/2017

Biologics Representative

Market and sell a broad portfolio of surgical implant products:

- Chairman's club winner, 2015 and 2016
- Grew WNY territory from two small accounts (2014) to 40-50 current active surgeons, operating in more than 20 facilities. (200% increase year after year)
- Market directly to surgeons, including orthopedic, plastic, podiatry and general; educate surgeons to facilitate change in their methodology; utilize value-marketing to convert from competition
- Following on-boarding of surgeons, work with purchasing representatives/departments in surgeons' hospitals, surgery centers or medical practices to set up purchasing agreements
- Leverage key relationships within the facility to drive system-wide use of products
- Featured in NSM success story video for significant growth in surgical mesh product line
- Winner of 2016 MAP3 promotion contest

Zimmer Biomet (Dental Division), Rochester, NY – 7/2007 to 8/2014

Account Executive/Biologics Specialist, 9/2013 to 8/2014

Marketed dental implants, biologics, and capital equipment to dental professionals, labs, and universities.

- Involved stellar client relations in guiding doctors through state-of-the art processes while they were performing new-to-them surgical procedures on non-sedated patients
- Pro-actively provided training for clients, through lunches and conferences, and established myself as surgeons' resource
- Advanced to #3, out of 200, for trabecular implant sales; and achieved 106% of territory quota

Regenerative Specialist: Western NY; Western PA; portions of MD, VA, OH, 12/2012 to 9/2013

Based on performance in two previous positions, recruited for this hybrid manager and direct sales role to drive growth of Zimmer's biologics market share in the Keystone Region:

- Trained, co-traveled/supported and managed 5 sales representatives
- Tracked sales and provided management reporting
- Conducted physician presentations and evening programs to support team
- Reported to the National Director of Regenerative Materials and Regional Sales Manager
- Team generated 2012-to-2013 growth of 14%, ranking #2 out of 20 peer teams.

Territory Manager: Rochester/Western New York, 2009 to 12/2012

Territory Manager: Albany/Upstate NY/Western MA, 7/2007 to 2009

Sold biological biologics, dental implants, prosthetic components and surgical equipment to dental professionals:

- Took control of under-managed territory; re-introduced product lines and steadily re-built professional relationships
- Guided doctors and assistants through state-of-the art live, real patient procedures
- Earned Circle of Excellence, 2007, 2008, 2009

ADDITIONAL EXPERIENCE

Sales Representative

Standard Register Company, Rochester and Albany, NY – 8/2005 to 6/2007

Marketed and sold document management services to healthcare, industrial, financial services, and commercial markets:

- Gained knowledge in working with hospital/corporate purchasing and other administration
- Closed two enterprise-wide document management accounts within the first year, resulting in \$270,000 additional and recurring revenue
- As lead account representative, facilitated the closing of a \$1.2 million healthcare account, year two.
- Closed additional accounts, to \$15,000

Teacher: Chemistry, Physical Science, Biology

Hilton Central School District (HCSD), Hilton, NY – 9/2003 to 1/2005

Clark County School District CCSD), Las Vegas, NV – 8/1994 to 6/2003

In addition to developing curriculums and lesson plans, teaching and classroom management for each subject, spearheaded important initiatives, many of which were “firsts’ for the districts:

- Launched and coordinated the district's first Finance & Investment Club (HCSD)
- Founded and coordinated several student organizations; networked with community leaders to secure grants for program funding
- Launched the Southern Nevada Vocational Training Center's first Chemistry Program (1995)
- Presented new teaching methodologies at numerous professional development workshops
- Advanced to Science Department Chair, Cannon Junior High School, (CCSD) 2001 – 2003

Founder/Owner

Top Notch Tutoring, Las Vegas, NV – 7/2000 to 10/2003

Recognized a need, launched and built a successful private tutoring service:

- Recruited, trained and delegated assignments to a team of 20+ teachers/tutors serving clients from first grade through college
- Marketed service through schools and referrals from current parents
- Cultivated and retained a loyal and growing client base of over thirty students
- Grew monthly revenue from \$80, at inception, to \$1800, at time of sale of business

Degrees & Certifications

M.S. Science Education

State University of New York at Brockport

B.S. Biology

Binghamton University/State University of New York

Certified Tissue Bank Specialist

American Association of Tissue Banks



Rachel W. Wisdom
Direct Dial: 504.593.0911
Direct Fax: 504.596.0911
E-mail: rwisdom@stonepigman.com

Our File Number
68,482

August 30, 2024

Attorney-Client Privileged Communication

BY EMAIL

Jane Cooper
Board Chair
French Quarter Management District
400 North Peters Street, Suite 206
New Orleans, LA 70130
redheadneworleans@gmail.com

Re: FQMD And State Civil Service

Ms. Cooper:

I. BACKGROUND

We are providing this opinion and legal analysis per your request as Chair of the Board of Commissioners for the French Quarter Management District ("FQMD"). Due to an increase in its funding FQMD plans to hire additional personnel and desires a legal opinion regarding whether it is required to follow the rules and regulations of the Louisiana State Civil Service Commission.

In connection with this letter, we have examined the FQMD Bylaws, FQMD's enabling legislation (Louisiana Revised Statutes 25:796 through 799); relevant court decisions, various FQMD policies, a Chart of FQMD Funding Sources and Allocations, the Cooperative Endeavor Agreement between FQMD and the Department of Treasury, State of Louisiana, various emails between Karley Frankic, Executive Director of FQMD and staff of Louisiana State Civil Service Commission, and a memorandum entitled "20200414 FQMD call with Louisiana State Civil Service Teleconference Meeting Notes" created by Karley Frankic.

As to various questions of fact material to our opinions, we have relied on the information communicated by FQMD personnel and/or contained in documents provided to us by FQMD, and we have assumed the accuracy, legitimacy and completeness of such information. We have not made or undertaken to make any investigation as to factual matters or as to the accuracy or completeness of any representation, data, or other information, whether written or oral, made by FQMD.

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II. OPINIONS AND LEGAL ANALYSIS

A. Opinions

Based on the foregoing assumptions and the analysis set forth below, our opinion is that FQMD is not constitutionally mandated to follow the laws and regulations of the State Civil Service Commission¹. As explained in more detail in Section II B3 below, we express no opinion regarding whether FQMD waived its ability to contest the authority of the State Civil Service Commission by registering itself as a civil service "Paper Agency."

B. Legal Analysis

Louisiana state civil service is established by the state's constitution. Article X, § 1 of the Louisiana Constitution states, in pertinent part, that the "state civil service is established and includes all persons holding offices and positions of trust or employment in the employ of the state, or any instrumentality thereof" In 2002, the Louisiana Supreme Court established the prevailing standard for determining whether public entities fall within the civil service system through its seminal decision in *Slowinski v. England Econ. & Indus. Dev. Dist.*, 2002-0189 (La. 10/15/02), 828 So. 2d 520. In *Slowinski*, the Court held that the England Economic and Industrial Developmental District, a political subdivision created by the state, was not an instrumentality of the state and not subject to state civil service.

To fall within the state civil service system under *Slowinski*, (1) the political subdivision must be an "instrumentality of the state", or (2) the legislature must intend for a political subdivision to be included in the civil service system. *Id.* at 526. The characterization of an entity as a "political subdivision of the state" is not the determinative factor in deciding whether the entity is an instrumentality of the state. *Id.* at 524, n. 3. Instead, numerous factors must be considered, including the autonomy and geographic limitations of the political subdivision. *Id.* at 524–527. A key factor is the extent of state control of and oversight over the entity." *Id.* at 526.

1. FQMD Is Not an Instrumentality of the State

Closely tracking the analysis in *Slowinski*, the facts discussed below show that FQMD is not an instrumentality of the state, but rather, a unit of local government. Indeed, FQMD's enabling legislation states that it "shall adopt an annual budget in accordance with the *Local Government Budget Act*, R.S. 39:1301." La. R.S. 25:799 (J) (1) (*emphasis added*). In addition, FQMD's jurisdiction and scope are limited to "the District" which is the French Quarter, a specifically defined area all within the City of New Orleans. La. R.S. 25:799 (B). Moreover, La. R.S. 25:797 (B) defines FQMD's purpose in almost entirely local terms, focusing on improvements

¹ FQMD did not request, and we do not provide, an opinion regarding City Civil Service. However, a similar analysis would apply and FQMD is not likely subject to City Civil Service.

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and enhancements in the French Quarter.² FQMD is also governed from within New Orleans and mostly from within the French Quarter itself: except for one *ex officio* member (the Chair of the Vieux Carre Commission, or the Chair's designee) membership on FQMD's Board of Commissioners is exclusively by appointment from either City officials (3 members) or from public or private entities associated with activities or businesses within the French Quarter (9 members). La. R.S. 25:799 (C) (1).

Significantly, in addition to being geographically limited to the French Quarter in New Orleans, FQMD is entirely emancipated from state control and oversight. Nowhere in FQMD's enabling legislation is there mentioned that any of the express powers bestowed require approval from the state. Indeed, FQMD is granted the authority to adopt its own bylaws and other rules and regulations; to enter into contracts; to acquire property by gift, grant, purchase, or lease; and to sell, transfer, and convey any property acquired by it. La. R.S. 25:799 (C) (9) and La. R.S. 25:799 (D) (1). The board of commissioners "elect[s] yearly from its number, a chairman, vice-chairman, secretary, and treasurer and [] establish[es] their duties as may be regulated by rules adopted by the board." La. R.S. 25:799 (C) (8). Lastly, and of importance, the board has "the power to organize and reorganize [its] executive, administrative, clerical and other departments and forces [] and to fix the duties, powers, and compensation of all [its] employees, agents and consultants." La. R.S. 25:799 (C) (7).

FQMD lacks the "extensive entanglement" with the state required by *Slowinski* to be considered an instrumentality of the state. *Slowinski*, 828 So.2d 520 at 526. Like the governmental entity considered in *Slowinski*, FQMD is geographically limited to operate within one parish. It operates as an autonomous entity and the membership of its governing body is made up almost exclusively of appointments made by local officials or entities. FQMD has express authority to employ employees and to fix their duties and compensation. It is an autonomous unit of local government which does not operate at the "will of the governor" and has no statewide regulatory powers. *Id.* at 526. FQMD is, like the governmental entity at issue in *Slowinski*, "an autonomous unit of local government ... not constitutionally mandated to follow the laws and regulations of the State Civil Service Commission." *Id.* at 527.

² It declares that FQMD's "purpose shall be to strengthen the district as a National Historic Landmark, a historic residential district, and a vital component of Louisiana's tourism industry by investing and reinvesting public funds in the district to aid in the preservation of the state of the district's architecture, quaint charm, and tout ensemble, to beautify its appearance, to improve public safety, to foster quality experiences and quality of life within its boundaries, and to improve commercial and residential vitality: thereby vastly increasing the quantity of the district's local, national, and international visitors and full-time residents, as well as to protect and improve the tourism industry and to promote economic development throughout the state." La. R.S. 25:797 (B).

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2. The Legislature Expressed No Intent That FQMD Be Subject to State Civil Service

Finally, FQMD's enabling legislation suggests no intent that FQMD be subject to Louisiana state civil service. The legislature's intent that a political subdivision it creates be subject to civil service must be demonstrated by an "express declaration." *Id.* The *Slowinski* court explained that the legislature's inclusion of phrases such as "for the benefit of the people of the state" is insufficient. *Id.* at 528. FQMD's enabling legislation does not declare that FQMD is an instrumentality of the state, nor does it mention civil service much less declare that FQMD is subject to it. To the contrary, the enabling legislation declares that FQMD, through its board of commissioners, shall "have the power to organize and reorganize the executive, administrative, clerical and other departments and forces of the district, and to fix the duties, powers, and compensation of all employees, agents, and consultants of the district." La. R.S. 25:799 (C) (7) (*emphasis added*). Had the legislature intended FQMD to be a state instrumentality, or more specifically, subject to the state civil service regulations, it would have created an impossibility by granting FQMD this power because employee compensation and job classification for classified civil servants are determined exclusively by the Louisiana Civil Service Commission.

3. FQMD Registration with The State Civil Service Should Be Withdrawn

Based on information and documents we recently obtained from Ms. Frankic, we understand that FQMD registered with the state civil service sometime in 2020 as a "Paper Agency." Ms. Frankic provided a document entitled "20200414 FQMD call with Louisiana State Civil Service Teleconference Meeting Notes" which purports to memorialize the substance of the communications with state civil service staff that prompted FQMD to register. That document is attached to this letter. Statements in that document are both legally incorrect and misleading. For example, it states that, "The French Quarter Management District (FQMD) needs to register with Louisiana State Civil Service (LA SCS) as it is a commission created by the Louisiana State Legislature." However as explained above it is our opinion that FQMD is not subject to state civil service and therefore was not required to register. For further example, it states that "Registering with LA SCS does not obligate FQMD to provide benefits". However, if the Commission does not allow FQMD to withdraw, this statement is misleading as the Commission will be asserting (notwithstanding the representations memorialized in this document) that FQMD is required to provide all of the benefits available to classified civil servants to its eligible employees. It seems doubtful that the law would permit the Commission to exercise jurisdiction under these circumstances, but we cannot provide a legal opinion on that topic at this time.

We did conduct some preliminary research to ascertain if, by registering itself as a "Paper Agency" with the Louisiana Civil Service Commission FQMD waived its right to contest that the Commission has authority to regulate its employment relationships. We found no controlling authority nor any authority that is directly persuasive. As a result, to form an opinion on this issue we would need to conduct broadly scoped research of analogous authorities and likely would only be able to provide a tentative opinion. We can and are willing to provide such an

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opinion but given the level of fees that would likely be generated by the extensive research required, we do not believe the undertaking to be cost effective for FQMD at this time.

Instead, we recommend that FQMD simply relate the withdrawal of its civil service registration to the civil service staff with whom Ms. Frankic interacted and explain the legal basis for the withdrawal. Then, we can gauge the best course of action based on the response. It could be that, if persuaded that FQMD is not subject to civil service under the rationale of *Slowinski*, the Louisiana Civil Service Commission will simply allow the withdrawal without dispute. If the Commission resists FQMD's withdrawal, we can inquire about the legal basis of its position, analyze further and recommend how to proceed.

III. CONCLUSION AND RECOMMENDATION

As explained above, it is our opinion that FQMD is not constitutionally mandated to follow the rules and regulations of the Louisiana Civil Service Commission because (1) it is not an instrumentality of the state and (2) the legislature expressed no intent that it be subject to state civil service. We express no opinion regarding whether FQMD waived its ability to contest the authority of the State Civil Service Commission by registering itself as a civil service "Paper Agency" but instead recommend that FQMD work to withdraw its registration through communications and agreement with state civil service staff.

IV. USE OF THIS OPINION LETTER

Our opinions are limited to the matters expressly set forth in this letter, and no opinion may be implied or may be inferred beyond the matters expressly stated. The opinions in this letter speak only as to law and facts in effect or existing as of the date hereof and we undertake no obligation or responsibility to update or supplement this opinion letter to reflect any facts or circumstances that may hereafter come to our attention or any changes in any law which may hereafter occur.

This opinion letter is for the benefit of and may be relied upon only by FQMD. This opinion letter may not be relied upon by anyone else or for any other purpose.

This opinion letter expresses our legal opinion based on our professional judgment at this time. It is not, however, to be construed as a guaranty.

Sincerely,



Rachel W. Wisdom

RWW:daj